

Barkeater Trails Alliance (BETA) & Town of Harrietstown

Dated May 1, 2026

TRAILS CONSTRUCTION & STEWARDSHIP AGREEMENT

This Agreement, hereinafter "Agreement", is made between the Adirondack Ski Touring Council, Inc. (d.b.a. Barkeater Trails Alliance, BETA), with an address of PO Box 843, Lake Placid, NY 12946, hereinafter called "BETA"; and the Town of Harrietstown, with an address of 39 Main Street, Saranac Lake, NY 12983, hereinafter called the "Town".

Purpose - The purpose of this Agreement is to establish roles and responsibilities for all parties engaged in planning, constructing and maintaining public access, non-motorized summer use trails at Dewey Mountain Recreation Center, which is owned and operated by the Town. This Agreement formalizes those responsibilities and provides guidance regarding summer trail planning, development, maintenance, inspection and management.

WHEREAS, the Town is the owner of the following parcels in the Town of Harrietstown, County of Franklin, known as tax identification numbers: 457.42-2-1, 457.-4-30, 457.-4-28.100, 457.34-3-10, 457.42-1-1, 457.35-5-1, 457.43-1-1

WHEREAS, BETA is a duly formed not-for-profit corporation under the laws of the State of New York which has planned, constructed, maintained and promoted trails for mountain biking, ski touring and other human-powered activities in the region on lands of New York State, lands of private individuals, and lands of the local governments in the Counties of Essex and Franklin;

WHEREAS, there is a need for the continued services and support of BETA staff and volunteers, and professional trail building contractors hired by BETA, provided through this Agreement to plan, design and construct additional recreational trails for mountain biking, and other human-power activities with approval of the Town;

THEREFORE, it is agreed that the terms of this Agreement will run from May 1, 2026 to April 30, 2029 and thereafter shall renew automatically on an annual basis unless terminated in writing by either party. Either party may terminate this Agreement at any time for any reason with 30 days written notice to the other party hereto.

The Agreement shall provide that BETA will be permitted to plan, build and maintain new trails if approved in writing by the Town, and to continue maintaining and improving existing approved trails, to preserve and enhance the recreational value that those trails provide to the community, as set forth more fully in the activities specified in this Agreement and consistent with the policies of the Town and prior approval of the Town. This Agreement may be amended upon the mutual consent of all parties.

IT IS MUTUALLY AGREED THAT:

- I. Indemnification** - On an annual basis, BETA shall provide the Town with a copy of its liability insurance binder naming the Town of Harrietstown as additionally insured. BETA's general liability policy covers the following activities - trail work performed by BETA staff and volunteers; BETA organized mountain bike and cross-country ski outings; and BETA organized special events.
- II. Trail Construction & Stewardship** – BETA staff, volunteers and subcontractors are permitted to perform the following activities related to the planning, design, construction and maintenance of natural surface trails suitable for mountain biking, ski touring, and other human-powered activities.
 - i. Routine trail maintenance, including removal of blowdown and woody debris, brushing, pruning, cleaning of ditches and culverts, and repair of bridges;
 - ii. New trail construction, in accordance with an annual plan approved by the Town and Friends of Dewey Mountain.
 - iii. Cutting of live trees to create trail corridors and remove hazards;
 - iv. Construction of bridges, ditches, water bars and culverts as needed to facilitate proper drainage of trails;
 - v. Development and placement of trailhead kiosks, printed and online maps, trail markers and other signage to direct and educate trail users; and,
 - vi. Chainsaws and brush mowers may be used for the removal of trees, woody debris and brush. Per BETA's risk management plan, staff, volunteers and subcontractors who operate chainsaws must have current chainsaw safety training certification. Operators of motorized equipment of any kind must use personal protective equipment.
- III. Use of Motor Vehicles** – Use of motor vehicles and/or heavy equipment by authorized BETA staff and subcontractors for the purpose of trail stewardship and construction is permitted, but limited to the following:
 - i. Use of motor vehicles on paved and unpaved roads on a limited basis for the purpose of transporting trail work tools, equipment and materials (lumber, gravel, etc.) across the property; and,
 - ii. Use of heavy equipment such as a track excavator or material hauler for the purpose of new trail construction or improvement. Such use shall only occur in accordance with an annual work plan approved by the Town. BETA and its subcontractors shall carry a policy for heavy equipment liability insurance to cover such activities.

IV. Responsibilities

BETA agrees as follows:

- i. To serve as the party coordinating and implementing the initial planning, design and construction of trails and related facilities;
- ii. To provide leadership for planning and implementing routine and special maintenance on the trail and related facilities;
- iii. To help plan and provide trail construction and maintenance training to BETA staff, volunteers, or others who work on the trails;
- iv. To assure trail construction, maintenance, education activities and other trail related projects are completed according to current best trail practices, the terms of this Agreement and the constraints and guidelines contained herein;
- v. To serve as a partner for the Town to secure funding necessary to construct, operate, and maintain trails on Town owned lands;
- vi. On an annual basis, provide the Town with a written work plan describing the trail construction, stewardship and maintenance activities to be performed by BETA and BETA subcontractors in each calendar year;
- vii. To report to the Town of damages to the property, any potentially dangerous conditions, or any injuries incurred by persons; occurring during trail work performed by BETA staff and volunteers, outings organized by BETA, and special events organized by BETA;
- viii. To report to the Town on work accomplished, the number of staff, volunteer and subcontractor hours spent on activities, and the amount of money expended for those projects; and,
- ix. To inform the Town of any problems, disagreements, and questions of interpretation regarding this Agreement or other concerns in a timely manner.

The Town of Harrietstown agrees as follows:

- i. That prior to construction of new trails on Town lands, the Town shall review and consider for approval an annual trail work plan developed by BETA and BETA subcontractors;
- ii. To work in cooperation with BETA and regulatory agencies (APA/DEC) to obtain necessary permits and approvals as needed;
- iii. To provide notice of any access closures for management or emergencies;
- iv. To provide sufficient notice to BETA of management or policy changes which may lead to temporary or permanent loss of access to the trails;
- v. To serve as either the lead or partner to secure funding or other resources necessary to construct, operate, and maintain trails on Town owned lands;
- vi. To ensure trail construction, maintenance, education activities and other trail related projects are completed according to the terms of this Agreement and any constraints and guidelines contained in the Agreement; and,
- vii. To inform BETA of any problems, disagreements, or questions of interpretation regarding this Agreement or other concerns in a timely manner.

Contacts: In the event that BETA or Town needs to transmit notice or communication to the other, each party shall contact the other using the contact information below:

Barkeater Trails Alliance (BETA): Glenn Glover (Executive Director)

Mailing address: PO Box 843, Lake Placid, NY 12946

Email: glenn@betatrails.org

Phone: 425-444-6281

Town of Harrietstown: Jordana Mallach (Town Supervisor)

Mailing address: 39 Main Street, Saranac Lake, NY 12983

Email: jmallach@harrietstown.gov

Phone: 518-891-1470

By signing below, both parties agree to the terms set forth in this Trails Construction and Stewardship Agreement.

Glenn Glover, Executive Director, Barkeater Trails Alliance (BETA)

Signature: _____ Date: _____

Jordana Mallach, Supervisor, Town of Harrietstown

Signature: _____ Date: _____



Saranac Lake Youth Center

PO Box 1003 Saranac Lake, NY 12983
518-891-5846 saranaclakeyouth@gmail.com

We provide a healthy, substance free, supervised environment for teenagers; offering programs which develop social skills, personal growth and responsibility in a fun and supportive atmosphere.

Federal Tax ID # 22-2738771
State Tax-Exempt # 18945

May 6, 2026

Dear Town of Harrietstown,

Thank you so much for your generous support of **Saranac Lake Youth Center, Inc.!** We are truly grateful for your commitment to the young people in our community. Your kindness makes a real and meaningful difference.

We are pleased to acknowledge your gift of **\$15,000**, received in May 2026. No goods or services were provided in exchange for this donation. Our tax-exempt numbers are included above, and we encourage you to keep this letter for your tax records.

If you need any additional documentation, or if any of your personal information has been recorded incorrectly, please don't hesitate to reach out — we'll be happy to assist and make any necessary corrections.

Your generosity helps us continue providing a safe, welcoming, and enriching environment where our community's youth can learn, grow, and thrive. We couldn't do this important work without supporters like you.

With heartfelt thanks and appreciation,

A handwritten signature in black ink, appearing to read "Brittany Sternberg", with a long, sweeping horizontal line extending to the right.

Brittany Sternberg, Director
& the Saranac Lake Youth Center
Board of Directors

CEMETERY:

Jerry and Paula Cheney purchased two adjacent Cemetery Plots. They would like their 60" wide gravestone to be approved on their double lot. The current regulations state the maximum width is 52". On site, they have 80" to work with.

Rules and Regulations for the Harrietstown Cemetery

1. Each plot shall consist of one grave. Full burial or maximum of 6 cremation urns.
2. Cost per lot: \$300. Each additional lot if purchased at the same time: \$200.
3. The purchase of a cemetery lot shall not be assigned to other individuals.
4. Only the Town of Harrietstown has the right to re-purchase a lot from present owner.
5. The following are eligible to purchase lots in the Harrietstown Cemetery:
 - a. Voters in the Town of Harrietstown or the portion of Harrietstown in the Village of Saranac Lake
 - b. Taxpayers in the Town of Harrietstown or the portion of Harrietstown the Village of Saranac Lake.
 - c. Persons who have close family members already buried in the old section of the cemetery. Family members are limited to grandparents, parents, brothers, and sisters.
6. No burial in the winter. Weather conditions shall dictate closing and opening dates.
7. Monument – limit one per lot. Maximum size permitted:
 - Single Plot Base: 6” high, 12” deep, 26” wide
 - Larger Plot Base: 8” high, 14” deep, 52” wide
 - Single Plot Diameter: 18” high, 6” deep, 20” wide
 - Larger Plot Diameter: 24” high, 8” deep, 42” wideMinimum size requirement – none
All monument foundations will be at ground level.
Veteran marker permitted in addition to monument. No corner stone permitted.
8. There shall be no shrubs or plants embedded in the ground. One planter box not to exceed 6” x 18” may be used. There will be no glass or fragile material allowed. The cemetery caretaker is empowered to remove all dead or dying flowers, faded plastic items and illegal decorations.
9. In the old section of the cemetery existing plants may be retained. They must be maintained by owners. No new plants permitted.
10. All Vaults including Urns shall be of metal or concrete material.

11. Once the plot is selected and paid for, the Town Clerk will issue a deed for the plot.

**RULES AND REGULATIONS
FOR THE HARRIETSTOWN CEMETERY
(Revised 8/19/87)**

1. EACH PLOT SHALL CONSIST OF UP TO THREE LOTS. NOT MORE THAN ONE PLOT PER INDIVIDUAL OR FAMILY. ANY EXCEPTION MUST BE APPROVED BY THE CEMETERY COMMITTEE, PERHAPS THE TOWN BOARD.
2. COST PER LOT - \$200 FOR FIRST; \$150 FOR EACH ADDITIONAL LOT. THIS INCLUDES PERPETUAL CASE.
3. CONCRETE VAULT RECOMMENDED, BUT NOT REQUIRED.
4. THE CHARGE FOR BURIAL WILL BE \$100, FOR AN URN \$30.00. LABOR TO BE PERFORMED BY TOWN OR UNDER ITS SUPERVISION.
5. NO BURIAL IN THE WINTER. WEATHER CONDITIONS SHALL DICTATE CLOSING AND OPENING DATES.
6. MONUMENT - LIMIT ONE PER LOT. MAXIMUM SIZE PERMITTED:

SINGLE PLOT BASE	6" HIGH, 12" DEEP, 26" WIDE
LARGER PLOT BASE	8" HIGH, 14" DEEP, 52" WIDE
SINGLE PLOT DIA	18" HIGH, 6" DEEP, 20" WIDE
LARGER PLOT DIA	24" HIGH, 8" DEEP, 42" WIDE

MINIMUM SIZE REQUIREMENT – NONE

VETERAN MARKER PERMITTED IN ADDITION TO MONUMENT. NO CORNER STONE PERMITTED.

7. ALL MONUMENTS TO BE APPROVED BY CEMETERY COMMITTEE.
8. NO MONUMENT TO BE APPROVED UNTIL PLOT IS PAID FOR IN FULL.
9. ALL MONUMENT FOUNDATIONS WILL BE AT GROUND LEVEL. THEY WILL BE PUT IN BY THE TOWN OF HARRIETSTOWN OR UNDER ITS SUPERVISION AND PAID FOR BY THE MONUMENT COMPANY. NO MONUMENT WILL BE DELIVERED UNTIL FOUNDATION IS READY.
10. THERE SHALL BE NO SHRUBS OR PLANTS INBEDDED IN THE GROUND. ONE PLANTER BOX, NOT TO EXCEED 6" X 18", MAY BE USED. OR PLASTIC FLOWERS MAY BE SUBSTITUTED. THERE WILL BE NO GLASS OR FRAGILE MATERIAL ALLOWED. THE CEMETERY CARETAKER IS IMPOWERED TO REMOVE ALL DEAD OR DYING FLOWERS, FADED PLASTIC ITEMS AND ILLEGAL DECORATIONS.

IN THE OLD SECTION OF THE CEMETERY EXISTING PLANTS MAY BE RETAINED. THEY MUST BE MAINTAINED BY OWNERS, NO NEW PLANTS PERMITTED.

11. THE FOLLOWING ARE ELIGIBLE TO PURCHASE LOTS IN THE HARRIETSTOWN CEMETERY:

- a. VOTERS IN THE TOWN OF HARRIETSTOWN OR THE INCORPORATED PORTION OF HARRIETSTOWN IN THE VILLAGE OF SARANAC LAKE.
- b. TAXPAYERS IN THE TOWN OF HARRIETSTOWN OR THE INCORPORATED PORTION OF HARRIETSTOWN IN THE VILLAGE OF SARANAC LAKE.
- c. PERSONS WHO HAVE CLOSE FAMILY MEMBERS ALREADY BURIED IN THE OLD SECTION OF THE CEMETERY. FAMILY MEMBERS LIMITED TO GRANDPARENTS, PARENTS, BROTHERS AND SISTERS.

**SLK PCO 039****Murnane PCO #030**

Murnane Building Contractors, Inc. - Plattsburgh
104 Sharron Avenue
Plattsburgh, New York 12901
Phone: 15185614010
Fax: 15185615926

Project: 24117 - Saranac Lake Airport - Terminal Revitalization - SLK
96 Airport Road
Saranac Lake, New York 12983

Prime Contract Potential Change Order #030: CE #025 - Temporary Heat

TO:	Town of Harrietstown 39 Main Street Saranac Lake, New York 12983	FROM:	Murnane Building Contractors, Inc. (Plattsburgh) 104 Sharron Ave. Plattsburgh, New York 12901
PCO NUMBER/REVISION:	030 / 0	CONTRACT:	1 - GC - Base Bid A
REQUEST RECEIVED FROM:		CREATED BY:	Dylan Murnane (Murnane Building Contractors, Inc. (Pla))
STATUS:	Pending - In Review	CREATED DATE:	4/3/2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$27,573.75

POTENTIAL CHANGE ORDER TITLE: CE #025 - Temporary Heat

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #025 - Temp Heat
Temp heat and winter supplies

ATTACHMENTS:

[DOC221.pdf](#) , [DOC230.pdf](#) , [DOC232.pdf](#) , [DOC231.pdf](#) , [DOC244.pdf](#) , [DOC243.pdf](#) , [DOC247.pdf](#) ,
[Inv_670_from_Forest_Home_Mechanical_LLC_3840.pdf](#) , [DOC266.pdf](#) , [_18025-2026-02-13-Temp Heat.pdf](#) , [_18025-2026-02-13-Temp Heat.pdf](#)

#	Budget Code	Description	Amount
1	18-18025.L Change Order 025.Labor	2025-11-17 Carp Apprentice L2 (A) REG	\$468.08
2	18-18025.L Change Order 025.Labor	2025-11-17 Carpenter (F) REG	\$381.10
3	18-18025.L Change Order 025.Labor	2025-11-17 Carpenter (J) REG	\$595.28
4	18-18025.L Change Order 025.Labor	2025-11-17 Forklift-Lull (F) REG	\$346.95
5	18-18025.L Change Order 025.Labor	2025-11-17 Laborer (J) REG	\$574.96
6	18-18025.L Change Order 025.Labor	2025-11-18 Carpenter (F) REG	\$381.10
7	18-18025.L Change Order 025.Labor	2025-11-18 Carpenter (J) REG	\$595.28
8	18-18025.L Change Order 025.Labor	2025-11-18 Forklift-Lull (F) REG	\$346.95
9	18-18025.L Change Order 025.Labor	2025-11-18 Laborer (J) REG	\$574.96
10	18-18025.L Change Order 025.Labor	2025-11-19 Carpenter (F) REG	\$304.88
11	18-18025.L Change Order 025.Labor	2025-11-19 Carpenter (J) REG	\$297.64
12	18-18025.L Change Order 025.Labor	2025-11-19 Laborer (J) REG	\$287.48
13	18-18025.L Change Order 025.Labor	2025-11-20 Carpenter (F) REG	\$152.44
14	18-18025.L Change Order 025.Labor	2025-11-20 Carpenter (J) REG	\$111.62
15	18-18025.L Change Order 025.Labor	2025-11-20 Laborer (J) REG	\$359.35

#	Budget Code	Description	Amount
16	18-18025.L Change Order 025.Labor	2025-12-04 Carp Apprentice L2 (A) REG	\$468.08
17	18-18025.L Change Order 025.Labor	2025-12-04 Carpenter (F) REG	\$609.76
18	18-18025.L Change Order 025.Labor	2025-12-04 Carpenter (J) REG	\$595.28
19	18-18025.L Change Order 025.Labor	2025-12-04 Carpenter (S) REG	\$624.24
20	18-18025.L Change Order 025.Labor	2025-12-05 Carp Apprentice L2 (A) REG	\$468.08
21	18-18025.L Change Order 025.Labor	2025-12-05 Carpenter (J) REG	\$2,046.28
22	18-18025.L Change Order 025.Labor	2025-12-05 Carpenter (S) REG	\$507.20
23	18-18025.L Change Order 025.Labor	2025-12-08 Carp Apprentice L2 (A) REG	\$468.08
24	18-18025.L Change Order 025.Labor	2025-12-08 Carpenter (F) REG	\$609.76
25	18-18025.L Change Order 025.Labor	2025-12-08 Carpenter (J) REG	\$595.28
26	18-18025.L Change Order 025.Labor	2025-12-09 Carp Apprentice L2 (A) REG	\$58.51
27	18-18025.L Change Order 025.Labor	2025-12-09 Carpenter (F) REG	\$76.22
28	18-18025.L Change Order 025.Labor	2025-12-09 Carpenter (J) REG	\$74.41
29	18-18025.L Change Order 025.Labor	2026-01-12 Carp Apprentice L2 (A) REG	\$468.08
30	18-18025.L Change Order 025.Labor	2026-01-12 Carpenter (F) REG	\$533.54
31	18-18025.L Change Order 025.Labor	2026-01-12 Carpenter (J) REG	\$595.28
32	18-18025.L Change Order 025.Labor	2026-01-12 Forklift-Lull (F) REG	\$115.65
33	18-18025.L Change Order 025.Labor	2026-01-12 Forklift-Lull (J) REG	\$115.65
34	18-18025.L Change Order 025.Labor	2026-01-12 Laborer (J) REG	\$503.09
35	18-18025.L Change Order 025.Labor	2026-01-13 Carp Apprentice L2 (A) REG	\$468.08
36	18-18025.L Change Order 025.Labor	2026-01-13 Carpenter (F) REG	\$533.54
37	18-18025.L Change Order 025.Labor	2026-01-13 Carpenter (J) REG	\$595.28
38	18-18025.L Change Order 025.Labor	2026-01-13 Forklift-Lull (F) REG	\$115.65
39	18-18025.L Change Order 025.Labor	2026-01-13 Forklift-Lull (J) REG	\$115.65
40	18-18025.L Change Order 025.Labor	2026-01-13 Laborer (J) REG	\$503.09
41	18-18025.L Change Order 025.Labor	2026-01-14 Carp Apprentice L2 (A) REG	\$292.55
42	18-18025.L Change Order 025.Labor	2026-01-14 Carpenter (F) REG	\$381.10
43	18-18025.L Change Order 025.Labor	2026-01-14 Carpenter (J) REG	\$372.05
44	18-18025.L Change Order 025.Labor	2026-01-14 Laborer (J) REG	\$359.35
45	18-18025.M Change Order 025.Materials	Curtis Lumber Invoice #2511-083811	\$1,830.64
46	18-18025.M Change Order 025.Materials	White Cap Invoice #50034346208	\$672.68
47	18-18025.M Change Order 025.Materials	Taylor Rental Invoice #11633	\$51.81
48	18-18025.M Change Order 025.Materials	Home Depot 11.19.25	\$49.12
49	18-18025.M Change Order 025.Materials	Tractor Supply 11.26.25	\$163.33
50	18-18025.M Change Order 025.Materials	Curtis Invoice #2512-143080	\$389.08
51	18-18025.M Change Order 025.Materials	Curtis Invoice #2512-140809	\$280.76
52	18-18025.M Change Order 025.Materials	Triple A Invoice #4798437	\$277.55
53	18-18025.M Change Order 025.Materials	Home Depot 12.9.25	\$224.80
54	18-18025.M Change Order 025.Materials	Taylor Rental Invoice #11762	\$74.51
55	18-18025.M Change Order 025.Materials	Forest Home Mech Invoice #680	\$324.00
56	18-18025.M Change Order 025.Materials	Forest Home Mech Invoice #670	\$324.00
Subtotal:			\$23,709.16
MBC - Self Performed OHP (15.00% Includes Cost Type (6)):			\$3,556.37
MBC - Subcontractor OHP (5.00% Includes Cost Type (1)):			\$0.00
BOND (1.30% Includes Cost Type (7)):			\$308.22
Grand Total:			\$27,573.75

Steven Kushner (Passero Associates)
 242 W Main St Suite 100
 Rochester, New York 14614

Town of Harriestown
 39 Main Street
 Saranac Lake, New York 12983

Murnane Building Contractors, Inc. (Plattsburgh)
 104 Sharron Ave.
 Plattsburgh, New York 12901

SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE
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RFC / RCO

LABOR BREAK-DOWN SHEET

Project: Saranac Lake Airport - Terminal Revitalization
Contractor: Murnane Building Contractors
Contract No.: 1 - General Construction
Scope: General Construction

DATE: 01/01/2026
Proj.No.: 24117
Rates Expire: 07/01/2026

Labor Classification	Base Rate	Fringe Benefits (on Base Rate / Hr.)	Payroll Insur&Taxes (%on Gross Rate)				Total Base Rate per Hour
			FICA	Sta&Fed Unemploy	W/C	Liability & Property Insur.	
Percentages Where Applicable:			7.65%	10.50%	18.42%	7.98%	

Superintendent	\$35.17	\$27.19	\$2.69	\$3.69	\$6.48	\$2.81	\$78.03
Carpenter Foreman	\$33.92	\$27.19	\$2.59	\$3.56	\$6.25	\$2.71	\$76.22
Carpenter	\$32.67	\$27.19	\$2.50	\$3.43	\$6.02	\$2.61	\$74.41
Carpenter Apprentice	\$21.67	\$27.19	\$1.66	\$2.28	\$3.99	\$1.73	\$58.51
Laborer Foreman	\$33.78	\$27.38	\$2.58	\$3.55	\$6.22	\$2.70	\$76.21
Laborer	\$30.78	\$27.38	\$2.35	\$3.23	\$5.67	\$2.46	\$71.87
Mason Foreman	\$38.41	\$27.87	\$2.94	\$4.03	\$7.08	\$3.07	\$83.39
Mason	\$37.41	\$27.87	\$2.86	\$3.93	\$6.89	\$2.99	\$81.95
Ironworker Foreman	\$44.25	\$36.86	\$3.39	\$4.65	\$8.15	\$3.53	\$100.82
Ironworker	\$40.75	\$36.86	\$3.12	\$4.28	\$7.51	\$3.25	\$95.76
Operating Engineer	\$55.42	\$35.54	\$4.24	\$5.82	\$10.21	\$4.42	\$115.65

Labor Classification	Overtime Rate	Fringe Benefits (on Base Rate / Hr.)	Payroll Insur&Taxes (%on Gross Rate)				Total Overtime Rate per Hour
			FICA	Sta&Fed Unemploy	W/C	Liability & Property Insur.	
Percentages Where Applicable:			7.65%	10.50%	18.42%	7.98%	

Superintendent	\$52.76	\$27.19	\$4.04	\$5.54	\$9.72	\$4.21	\$103.45
Carpenter Foreman	\$50.88	\$27.19	\$3.89	\$5.34	\$9.37	\$4.06	\$100.74
Carpenter	\$49.01	\$27.19	\$3.75	\$5.15	\$9.03	\$3.91	\$98.03
Carpenter	\$32.51	\$26.33	\$2.49	\$3.41	\$5.99	\$2.59	\$73.32
Laborer Foreman	\$50.67	\$27.38	\$3.88	\$5.32	\$9.33	\$4.04	\$100.62
Laborer	\$46.17	\$27.38	\$3.53	\$4.85	\$8.50	\$3.68	\$94.12
Mason Foreman	\$57.62	\$27.87	\$4.41	\$6.05	\$10.61	\$4.60	\$111.15
Mason	\$56.12	\$27.87	\$4.29	\$5.89	\$10.34	\$4.48	\$108.98
Ironworker Foreman	\$66.38	\$36.86	\$5.08	\$6.97	\$12.23	\$5.30	\$132.81
Ironworker	\$61.13	\$36.86	\$4.68	\$6.42	\$11.26	\$4.88	\$125.22
Operating Engineer	\$83.13	\$35.54	\$6.36	\$8.73	\$15.31	\$6.63	\$155.70

**DESCRIPTION:**

Date: 2026-02-13 Job No: 24117

Title/Auth Doc: Temp Heat

MATERIAL

[illegible]

EQUIPMENT

[illegible]

WORK OBSERVED BY:

Dylan Murnane - Murnane Building Contractors, Inc.

SIGNATURE:

LABOR

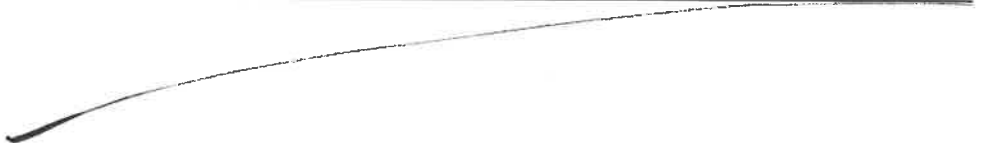
DATE	TRADE	REG HOURS	OT HOURS	2X HOURS
2026-01-12	Carpenter (J)	8	0	0
2026-01-12	Forklift-Lull (F)	1	0	0
2026-01-12	Forklift-Lull (J)	1	0	0
2026-01-12	Laborer (J)	7	0	0
2026-01-13	Carp Apprentice L2 (A)	8	0	0
2026-01-13	Carpenter (F)	7	0	0
2026-01-13	Carpenter (J)	8	0	0
2026-01-13	Forklift-Lull (F)	1	0	0
2026-01-13	Forklift-Lull (J)	1	0	0
2026-01-13	Laborer (J)	7	0	0
2026-01-14	Carp Apprentice L2 (A)	5	0	0
2026-01-14	Carpenter (F)	5	0	0
2026-01-14	Carpenter (J)	5	0	0
2026-01-14	Laborer (J)	5	0	0

The undersigned affirms that the work included in this ticket was completed as described.

WORK OBSERVED BY:

Dylan Murnane - Murnane Building Contractors, Inc.

SIGNATURE:





24117

Ray Brook
Curtis Lumber
1134 State Rt 86
Ray Brook NY 12977
518-891-2216

18025

CUSTOMER COPY



INVOICE

2511-083811 PAGE 1 OF 1

SOLD TO
Mumane Building Contractors 104 Sharron Avenue PO Box 3048 Plattsburgh NY 12901

JOB ADDRESS
Mumane Building Contractors 104 Sharron Avenue PO Box 3048 Plattsburgh NY 12901 518-561-4010

ACCOUNT	JOB
P00862	0
SOLD ON	11/17/2025 1:19:44 PM
CUST PICKUP	
BRANCH	3003
CUSTOMER PO#	24117
STATION	RB04
CASHIER	760340
SALESPERSON	760911
ORDER ENTRY	

Curtis Lumber Co, Inc
Store Hours: M-F 7am-4pm
Sat 8am-2pm Closed Sun

Quantity	UM	Item	Description	D	T	Price	Per	Amount
6	ROLL	RE20	20x100 6mil REINFORCED POLY DURASKRIM 2		Y	193.5900	ROLL	1,161.54
50	EACH	P2416	2x4-16 #2&BTR PREMIUM SPF (294/UN)		Y	10.6700	EACH	533.50

Payment Method(s) Buyer: BRANDON

Charge to Acct 1,830.64

ESS 8.00%	SubTotal	1,695.04
	Sales Tax	135.60
	Deposit	
Please Pay This Amount		1,830.64

By signing this invoice I have read and agree to Curtis Lumber's terms and conditions (www.curtislumber.com), to abide by & pay charges per the account terms & BankCard Issuer Agreement. Checks refunded when cleared.

Signature BRANDON

WHITE CAP®

White Cap, L.P.
PO Box 4844
Orlando, FL 32802-4944

BRANCH ADDRESS
516 - MASSENA NY (AHH) (PZ10)
(315) 764-0241
30 HILL ST
MASSENA NY 13662-3556
NORFOLK

INVOICE

INVOICE NUMBER
50034346208
INVOICE DATE
11/18/2025
CUSTOMER PO NUMBER
24117 LAKE CLEAR AIRPORT

TO VIEW AND PAY ONLINE GO TO:
http://whitecap.billtrust.com
ENROLLMENT TOKEN:
PWM HLX SMF

ACCOUNT # 10000213572

TERRITORY:
SHIP TO: 10001915406

MURNANE BUILDING CONTR
104 SHARRON AVENUE
PO BOX 3048
PLATTSBURGH NY 12901

YARD
104 SHARRON AVENUE
PO BOX 3048
PLATTSBURGH NY 12901

MAKE CHECKS PAYABLE TO:
White Cap, L.P. P.O. Box 4852 ORLANDO, FL 32802-4852

ORDER DATE	ORDER NO.	ORDERED BY	ACCOUNT MANAGER	TAKEN BY				
11/18/2025	69679165	BRANDON .	MATOTT, ROBERT	OSBORNE, STEVEN				
BRANCH	ACCT JOB NO.	TERMS	SHIP VIA / ROUTING	CUSTOMER JOB NO.				
516	10001915406	NET 30 DAYS	0. WILL CALL	YARD				
LINE	PART NUMBER	DESCRIPTION	QTY ORD	UNIT PRICE	QTY BKO	QTY SHP	EXTENDED PRICE	TAX AMT
0	HDRDESC	***** DELIVERY TAG#: 37795638 *****	1	0	0	1	0.00	
1	278R5CC40	40' X 100 4000SF/RL DURA-SKRIM 2 RAVEN REINFORCED POLY - 6 MIL	2	311.43 RL	0	2	622.86	49.82
PLATTSBURGH NOV 19 2025 Vendor: <u>24117</u> Inv # <u>18025</u> Cost Code <u>18025</u> Approval: <u>DM</u>								
The White Cap Family of Brands includes All-Tex Waterproofing Solutions, Harmac, Kenseal, Marvel Building & Masonry Supply, MASONPRO, Williams Equipment & Supply, Valley Supply Co, and Diamond Tool. Learn more at About.WhiteCap.com Pay your invoices online by visiting: https://whitecap.billtrust.com Sales Tax Exemption Questions or Certificates: TaxExemptCredit@whitecap.com THESE ITEMS ARE CONTROLLED BY THE U.S. GOVERNMENT AND AUTHORIZED FOR EXPORT ONLY TO THE COUNTRY OF ULTIMATE DESTINATION FOR USE BY THE ULTIMATE CONSIGNEE OR END-USER(S) HEREIN IDENTIFIED. THEY MAY NOT BE RESOLD, TRANSFERRED OR OTHERWISE DISPOSED OF TO ANY OTHER COUNTRY OR ANY PERSON OTHER THAN THE AUTHORIZED ULTIMATE CONSIGNEE OR END-USER(S), EITHER IN THEIR ORIGINAL FORM OR AFTER BEING INCORPORATED INTO OTHER ITEMS, WITHOUT FIRST OBTAINING APPROVAL FROM THE U.S. GOVERNMENT OR AS OTHERWISE AUTHORIZED BY U.S. LAW AND REGULATIONS.								
For questions regarding this invoice please call (866) 604-0040							TOTAL GROSS	622.86
NO REFUNDS OR EXCHANGES ON NON STOCK MERCHANDISE							TOTAL TAX	49.82
Visit https://www.whitecap.com/terms/terms-conditions-of-sale-terms to view complete terms and conditions.							TOTAL SHIPPING AND HANDLING	0.00
RECEIVED BY: BRANDON							TOTAL INVOICE	672.68
SIGNATURE COPY ON FILE								

TAYLOR RENTAL SARANAC LAKE
372 BROADWAY
SARANAC LAKE, NY 12983

PAGE NO 1

PHONE: (518) 891-9300
NO RETURN ON
SPEICAL ORDER ITEMS

CUST NO: 2024	JOB NO: 000	PURCHASE ORDER: 24117	REFERENCE: PO # 24117	TERMS: NET 30	CLERK: CLAIREF	DATE / TIME: 11/18/25 1:18
-------------------------	-----------------------	---------------------------------	---------------------------------	-------------------------	--------------------------	--------------------------------------

DUE DATE: 12/18/25 **TERMINAL: 555**

SOLD TO:
MURNANE BLDG CONT. INC.
104 SHARRON AVE
PO BOX 3048
PLATTSBURGH NY 12901
518-561-4010

SHIP TO:

RESALE NO: 14-1684256
SALESPERSON: CT CODY TAVERNIA
TAX: 001 CLINTON COUNTY

INVOICE: 11633 /2

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE/ PER	EXTENSION
1	3	3	EA	2135077	STAPLES T50 5/16"PK5000 MFG part# 505IP	A02	3	15.99 /EA	47.97

PLATTSBURGH

NOV 18 2025

24117

18025

DM

(BRANDON HEWLETT)

** AMOUNT CHARGED TO STORE ACCOUNT **

51.81

TAXABLE	47.97
NON-TAXABLE	0.00
SUBTOTAL	47.97

TAX AMOUNT	3.84
------------	------

TOTAL	51.81
--------------	--------------

TOT WT: 3.60

[Signature]
 Received By



**How doers
get more done.**

41 STEPHENVILLE ROAD
MASSENA, NY 13662 (315) 7649930

8996 00001 69771 11/19/25 05:57 PM
SALE CASHIER SUE

0000-600-372 TANK EXCHNGE <A>
AMERIGAS PROPANE EXCHANGE
2@22.74 45.48

SUBTOTAL 45.48
SALES TAX 3.64
TOTAL \$49.12

XXXXXXXXXXXX5586 HOME DEPOT USD\$ 49.12
AUTH CODE 219598/8010794 TA
Chip Read
AID A0000000049999D8400304 THD PLCC CR

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-4010 SUMMARY
THIS RECEIPT PO/JOB NAME: 24117

2025 PRO XTRA SPEND 11/18: \$385.82

Get the CREDIT LINE your business needs
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Pro Xtra, register, & use your Pro Xtra
Credit Card. Apply and SAVE UP TO \$100.
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8996 11/19/25 05:57 PM



8996 01 69771 11/19/2025 7454

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 11 365 11/19/2026

PLATTSBURGH

NOV 20 2025

24117

18025

DM

24117



TractorSupply.com

18025

105 HARTE HAVEN PLZ
HASSENA, NY 13662
315-764-4071

Ticket: 922190
Date: 11/26/25 Time: 12:51 PM
Store: 1231 Register: 2
Cashier: Barbara

Business Customer: MURNANE BUILDING CONTRA
104 Sharron Ave
Plattsburgh, NY 12901

Item	Qty	Price	Amount
BULK LP RESALE GAL 3810454	45	3.49	157.05
		Subtotal	157.05
		Tax	6.28
		Total	163.33

TSC Business Account - SALE 163.33
*****6150 - Undefined
Authorization #: 026241
Terminal ID : 001791231000200
CVM : DEFAULT
PO #: 24117
SHEPHERD HILL FTT BRANDON



Ray Brook
Curtis Lumber
1134 State Rt 86
Ray Brook NY 12977
518-891-2216

CUSTOMER COPY



INVOICE

2512-143080 PAGE 1 OF 1

SOLD TO
Murnane Building Contractors 104 Shamon Avenue PO Box 3048 Plattsburgh NY 12901

JOB ADDRESS
Murnane-Saranac Lake Airport 96 Airport Rd Saranac Lake NY 12983 518-561-4010

ACCOUNT	JOB
P00862	24117
SOLD ON	12/5/2025 2:25:05 PM
CUST PICKUP	
BRANCH	3003
CUSTOMER PO#	24117
STATION	RB04
CASHIER	760832
SALESPERSON	760811
ORDER ENTRY	

Curtis Lumber Co, Inc
Store Hours: M-F 7am-4pm
Sat 8am-2pm Closed Sun

Quantity	UM	Item	Description	D	T	Price	Per	Amount
24	EACH	P2416	2x4-16 #2&BTR PREMIUM SPF (294/UN)		Y	10.8700	EACH	256.08
20	EACH	1316F	1x3-16' Furring Strip(10pc/bnd)		Y	6.6500	EACH	133.00
COPY PLATTSBURGH DEC - 5 2025 Vendor: <u>24117</u> Job # <u>18025</u> Cost Code <u></u> Approved: <u></u>								

Payment Method(s) Buyer: BRANDON

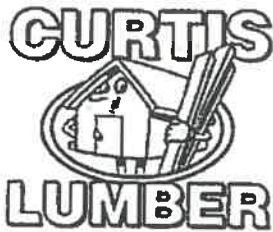
Charge to Acct 389.08

SubTotal	389.08
EXE 0.00% Sales Tax	0.00
EXE: 14-1684256	
Deposit	
Please Pay This Amount	389.08

By signing this invoice I have read and agree to Curtis Lumber's terms and conditions (www.curtislumber.com), to abide by & pay charges per the account terms & BankCard Issuer Agreement. Checks refunded when cleared.

Brandon

Signature BRANDON



Ray Brook
Curtis Lumber
1134 State Rt 86
Ray Brook NY 12977
518-891-2216

CUSTOMER COPY



INVOICE

2512-140809 PAGE 1 OF 1

SOLD TO
Mumane Building Contractors 104 Sharon Avenue PO Box 3048 Plattsburgh NY 12901

JOB ADDRESS
Mumane-Saranac Lake Airport 96 Airport Rd Saranac Lake NY 12983 518-561-4010

ACCOUNT	JOB
P00862	24117
SOLD ON	12/5/2025 8:55:08 AM
CUST PICKUP	
BRANCH	3003
CUSTOMER PO#	24117
STATION	RB01
CASHIER	760932
SALESPERSON	760911
ORDER ENTRY	

Curtis Lumber Co, Inc
Store Hours: M-F 7am-4pm
Sat 8am-2pm Closed Sun

Quantity	UM	Item	Description	D	T	Price	Per	Amount
24	EACH	P2416	2x4-16 #2&BTR PREMIUM SPF (294/LN)		Y	10.6700	EACH	256.08
2	EACH	TIEWIRE	330' 16Ga Rebar TieWire 3-1/2lb		Y	12.3400	EACH	24.68

PLATTSBURGH

DEC - 5 2025

Vendor: 24117
Job # 14025
Cust Code h
Approval h

Payment Method(s) Buyer: BRANDON

Charge to Acct 280.76

SubTotal	280.76
EXE 0.00% Sales Tax	0.00
EXE: 14-1684256	
Deposit	
Please Pay This Amount	280.76

By signing this invoice I have read and agree to Curtis Lumber's terms and conditions (www.curtislumber.com), to abide by & pay charges per the account terms & BankCard Issuer Agreement. Checks refunded when cleared.

Signature BRANDON



TRIPLE "A" BUILDING CENTER

www.triplea.donbest.com

MASSENA
3 Melby Avenue
Massena, NY 13662
Phone (315) 764-0596
Fax (315) 769-6022

CANTON
25 Commerce Lane
Canton, NY 13617
Phone (315) 386-4531
Fax (315) 386-4656

POTSDAM
6580 State Highway 56
Potsdam, NY 13676
Phone (315) 265-2350
Fax (315) 265-0932

TERMS: PAST DUE ACCOUNTS OVER 30 DAYS ARE
SUBJECT TO A MONTHLY FINANCE CHARGE, IF
NOT THE MINIMUM OF \$1.00, AT THE RATE OF 2%
PER MONTH ON SO MUCH OF THE "PREVIOUS
BALANCE LESS PAYMENTS". THE ANNUAL
PERCENTAGE RATE IS 24%
YOU AGREE TO PAY THE FOLLOWING FEE, A LATE
PAYMENT FEE WILL BE ASSESSED IF WE DO NOT
RECEIVE ANY PAYMENT IN TIME FOR IT TO BE
CREDITED BY THE 25TH OF THE MONTH THAT THE
PAYMENT IS DUE. THIS FEE IS \$12.00 PER MONTH.

ABSOLUTELY NO RETURNS OF SPECIAL ORDER ITEMS. NO RETURNS ON STOCK ITEMS AFTER 90 DAYS FROM THE DATE OF PURCHASE
ALL RETURNS MUST BE ACCOMPANIED BY A SALES RECEIPT. ALL RETURNS ON STOCK ITEMS ARE SUBJECT TO INSPECTION AND REHANDLING FEES UP
TO 35% OF THE PURCHASE PRICE. ALL RETURNS MUST BE IN RESALABLE CONDITION. CASH REFUNDS WILL BE GIVEN AT MANAGEMENT'S DISCRETION

SOLD TO
MURNANE BLDG CONTRS
104 SHARRON AVENUE
P.O. BOX 3048
PLATTSBURGH, NY 12901
518-561-4010

24117
18025

SHIP TO
MURNANE BLDG CONTRS
SARANAC LAKE AIRPORT
96 AIRPORT RD
SARANAC LAKE, NY 12983
518-561-4010

SUB: 67



Shipment #: 1

ACCOUNT #	CUSTOMER PO#	TERMS		ORDER#	ORDER DATE	SLSMN	INVOICE#	INVOICE DATE
M4320	24119	DUE UPON RECEIPT		4786108	12/03/25	55	4798437	12/03/25
ORDERED	BACKORDERED	SHIPPED	U/M	DESCRIPTION		PRICE	AMOUNT	
24	0	24	PC	2X4X16 SPR CONST. DRY LUMBER SIZE 1 -1/2X3-1/2X16'		8.940	214.56*	
1	0	1	EA	2416C SNOW ROOF RAKE W/POLY BLADE 702225		62.990	62.99*	
CUSTOMER INVOICE								
December 3, 2025 16:42:21 OT:55						0 / 1	MERCHANDISE	277.55
***** I/we, the undersigned, in consideration of any extension of credit hereby promise to pay to Triple "A" Lumber, Inc. any and all costs, expenses or disbursements (including attorney fees up to 40% of the balance owed) incurred by Triple "A" Lumber, Inc. in connection with the collection of any and all amounts due and owing Triple "A" Lumber, Inc. This agreement shall be in addition to any terms contained within any credit agreement or application for credit executed by me/us. Further, Triple "A" Lumber, Inc. reserves the right to repossess any and all goods sold as long as all or a part of the purchase price remains unpaid. In furtherance thereof, I/we agree that Triple "A" Lumber, Inc. shall remain the titled and rightful owner of any and all goods sold as long as all or a part of the purchase price remains unpaid. ***** INVOICE ***** PAGE 1 OF 1						OTHER	0.00	
						TAX	0.00	
						FREIGHT	0.00	
						TOTAL	277.55	
						RECEIVED BY: _____		

RECEIVED BY: _____

CUSTOMER COPY



**How doers
get more done.**

41 STEPHENVILLE ROAD
MASSENA, NY 13662 (315)7649930

8996 00001 96006 12/09/25 05:32 PM
SALE CASHIER NATE

662492006245 6IN - 90 <A>	22.48
6IN BLK SINGWALL90 DEGREE ELBO	
030699293476 HINGE <A>	
3-1/2" BROAD UTILITY HINGE 2P	
6@4.47	26.82
047871089055 DC CO ALARM <A>	
KIDDE BATTERY CO ALARM	
2@23.47	46.94
072397003469 5" ROUND THE <A>	18.98
ACURITE RD THERM W/ MOUNTING BKT 5"	
092644693199 IRTHERMGFCI <A>	49.97
KT INFRARDTHERMOMTRW/GFCI RCPTCLTSTR	
072397003391 THERMOMETER <A>	12.98
ACURITE THERMOMETER W/HUMIDITY 8.5"	
662492006160 PIPE <A>	29.98
6IN X 4FT SINGLE WALL BLK PIPE	

SUBTOTAL	208.15
SALES TAX	16.65
TOTAL	\$224.80

XXXXXXXXXXXXX5586 HOME DEPOT

USD\$ 224.80

AUTH CODE 009107/8011452

TA

Chip Read

AID A0000000049999D8400304

THD PLCC CR

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-4010 SUMMARY
THIS RECEIPT PO/JOB NAME: 24117

2025 PRO XTRA SPEND 12/08: \$1,316.21

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8996 12/09/25 05:32 PM



8996 01 96006 12/09/2025 4999

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A 11	365	12/09/2026

PLATTSBURGH

DEC 10 2025

Vendor: 24117
Job # 18025
Cost Code 18025
Approval: _____

TAYLOR RENTAL SARANAC LAKE
372 BROADWAY
SARANAC LAKE, NY 12983

PAGE NO 1

PHONE: (518) 891-9300

**NO RETURN ON
 SPEICAL ORDER ITEMS**

CUST #
 2024

PURCHASE ORDER:
 24117

REFERENCE:
 PO # 24117

TERMS:
 NET 30

CLERK:
 CSHARROW

DATE / TIME:
 12/11/25 12:47

SOL
 M
 10
 P
 P
 51

G CONT. INC.
AVE

NY 12901

SHIP TO:

DUE DATE: 1/10/26

TERMINAL: 555

RESALE NO: 14-1684256
SALESPERSON: CT CODY TAVERNIA
TAX: 001 CLINTON COUNTY

INVOICE: 11762 /2

LINE	QUANTITY	UNIT	SKU	DESCRIPTION	LOCATION	UNITS	PRICE/ PER	EXTENSION
1	1	EA	PROPANE100	PROPANE 100LB REFILL MFG part# PROPANE 100		1	68.99 /EA	68.99

LATTSBURGH

DEC 11 2025

24117

18025

TAXABLE 68.99
NON-TAXABLE 0.00
SUBTOTAL 68.99

(AP)
**** AMOUNT CHARGED TO STORE ACCOUNT ****

74.51

TAX AMOUNT 5.52

TOTAL 74.51

Received By

TO:

Forest Home Mechanical LLC

413 State Rte 186

Saranac Lake, NY 12983

518-524-4930

ForestHomeMechanical@gmail.com



Invoice

Date	Invoice #
1/11/2026	680

Billed To
Murnane Building Contractors 104 Sharron Ave PO Box 3048 Plattsburgh, NY 12901

Terms
Due on receipt

Item	Description	Qty	Rate	Amount
Service Call	Brandon Hewlett called and said Hector has tripped out again and could not get it running.. Found the GFCI outlet had tripped due to moisture in electrical controls. Dried them out and reset power. Unit fired. Service Call 24117 18025 DM		300.00	300.00T

Subtotal	\$300.00
Sales Tax (8.0%)	\$24.00
Total	\$324.00

Forest Home Mechanical LLC
413 State Rte 186
Saranac Lake, NY 12983
518-524-4930
ForestHomeMechanical@gmail.com



Invoice

Date	Invoice #
12/22/2025	670

Bill To
Murnane Building Contractors 104 Sharron Ave PO Box 3048 Plattsburgh, NY 12901

Terms
Due on receipt

Item	Description	Qty	Rate	Amount
Service Call	Brandon Hewlett called and portable heater they use to dry cement was not working. Found relay that run motor was bad, jumped out and got unit running. Service Call		300.00	300.00T

Subtotal	\$300.00
Sales Tax (8.0%)	\$24.00
Total	\$324.00



EXHIBIT A

SCOPE OF SERVICES

FOR

**TOWN OF HARRIETSTOWN
ADIRONDACK REGIONAL AIRPORT**

PLANNING SERVICES

FOR THE

PASSENGER FACILITY CHARGE PROGRAM APPLICATION DEVELOPMENT (2026)

PROJECT DESCRIPTION

The project consists of assistance with the development of one (1) Notice of Intent (NOI) submission and one (1) amendment request submission for the Passenger Facility Charge (PFC) program at the Adirondack Regional Airport (SLK).

The NOI will allow SLK to impose and use funds under the Federal Aviation Administration's (FAA) PFC Program, while the amendment request will adjust project budgets within previously approved NOIs based on current estimates or actual project costs. The goals of this project are to provide income to assist the SPONSOR in funding projects deemed eligible by the FAA.

SCOPE OF WORK

The CONSULTANT (McFarland-Johnson, Inc.) shall provide the following professional planning services under this agreement related to the above-described project.

The project will be completed by the SPONSOR (Town of Harrietstown) and will be reimbursed as part of the PFC collections approved within the NOI.

1. ADMINISTRATION / PROJECT MANAGEMENT

The focus of this task is to maintain effective communication with the SPONSOR, manage the project budget, and coordinate the timing of tasks within the project to allow completion within the project schedule. Specific subtasks will include:

- Preparation of a project plan and overall project schedule.
- Internal coordination meetings.
- One (1) project kick-off meeting between CONSULTANT and SPONSOR will be conducted via teleconference or video conference



- Up to one (1) teleconference or video conference will occur between CONSULTANT, SPONSOR and FAA.
- Drafting of miscellaneous agency correspondence.

Project coordination and communication of tasks described in this Scope of Services will occur as needed between CONSULTANT and SPONSOR via telephone, teleconference and/or electronic mail.

2. SELECTION OF FUTURE PFC PROJECTS

This task includes assisting the SPONSOR in identifying projects for inclusion in the PFC program and maintenance of cash flow projections for PFC collections at SLK. Specific subtasks will include:

- Review of the SPONSOR'S goals and Airport Capital Improvement Plan (ACIP) as well as an examination of projects that have been completed in previous years, as applicable.
- Recommend a strategy for selecting projects to include in the PFC Program, as well as a strategy associated with timing for the submittal of NOI documentation.
- Provide the SPONSOR with an opinion of PFC eligibility for projects considered for inclusion in the PFC Program.
- Assist the SPONSOR in determining the PFC eligible portion of projects that require proration (if applicable), including a review of space layouts and the identification of eligible and ineligible spaces utilizing floorplans and layouts as provided by the SPONSOR.

3. PREPARATION OF NOI DOCUMENTATION

This task includes the preparation of documents required for one (1) PFC NOI submittal to the FAA, as well as the required review of draft and final documents by the SPONSOR, FAA, and other stakeholders. The PFC NOI will be completed in accordance with 14 CFR 158.30, *PFC Authorization at Non-Hub Airports*. Per these requirements, the following subtasks will be completed:

- **Airline Coordination:** This subtask involves consultation with the airlines maintaining or planned for a significant business interest at SLK regarding projects proposed for submittal as part of a PFC NOI. Specifically, this subtask will include the following:
 - Preparation of air carrier coordination letters to all air carriers with (or planned for) a significant business interest at SLK and meeting the requirements for 14 CFR 158.
 - Preparation of waiver documentation for classes of air carriers enplaning less than 1% of total enplanements per the Air Carrier Activity Information System (ACAIS) report as published on the date the air carrier coordination letters are transmitted.

- Preparation for, facilitating of, and attend one (1) virtual airline coordination meeting. CONSULTANT will develop a presentation adhering to the requirements of 14 CFR 158 and will present to representatives of air carriers that attend.
 - Respond to and address comments received during the air carrier coordination period.
 - Documentation of results of the airline coordination effort for use in the PFC NOI.
- **Public Coordination:** This subtask involves public coordination and solicitation of comments on projects and includes the following:
 - Prepare public notice documentation for placement on the SPONSOR'S website.
 - Respond to and address comments received during the public coordination period.
 - Document results of the public coordination effort for use in the PFC NOI.
- **Compilation of Draft and Final PFC NOI Documents:** Using documentation compiled through the previous tasks and subtasks, this subtask will result in the preparation of the new PFC NOI request. As noted, the PFC NOI will be completed in accordance with 14 CFR 159.30. The following items will be included in the submittal:
 - A completed FAA Form 5500-1, PFC Application (latest edition) without attachments except as required below.
 - Project information (in the form and manner prescribed by the FAA) including project title, PFC funds sought, PFC level sought, project description and, if an existing Airport Improvement Program (AIP) grant already covers a project, the grant agreement number.
 - If the proposed projects are not covered by an existing AIP grant, a description of how this project meets the adequate justification of 14 CFR 158.17.
 - A copy of documents provided from and received by the SPONSOR during the airline coordination and public comment processes (as defined by 14 CFR 158.23 and .24) and the SPONSOR'S response to any disagreements.
 - Coordinate the submission of the draft NOI to the FAA for review
 - Respond to and address comments received on the draft NOI from the FAA.
 - Coordinate the submission of the final NOI to the FAA for review.

This subtask will also include the compilation of documentation regarding the status of the Airport Layout Plan, environmental, and airspace findings for each project. If these findings have not been made yet, it will be noted accordingly. This subtask does not include the completion of documentation for environmental reviews, the completion of airspace analysis, or pen & ink changes to the approved Airport Layout Plan.

- **Notification of Acknowledgement by FAA:** Upon receipt of a Letter of Acknowledgement of the PFC NOI by the FAA, CONSULTANT will prepare the required notification documents on behalf of the SPONSOR for transmittal to all air carriers identified as reporting enplanements in the most recent ACAIS, including those where participation in the air carrier coordination was not required. Notification documents will also be prepared for transmittal to notify air carriers in classes identified in the Letter of Acknowledgement as exempt from PFC collections.

4. PREPARATION OF PFC AMENDMENT DOCUMENTATION

This task includes the preparation of documents required for up to one (1) submittal of amendments to the FAA for projects previously approved to impose and use PFCs at SLK. This task will also include the required review of draft and final documents by the SPONSOR, FAA, and other stakeholders (as applicable). The amendment documentation will be completed in accordance with 14 CFR 158.37; *Amendment of Approved PFC*. Per these requirements, the following subtasks will be completed:

- **Update Project Costs for Amendments:** Under this subtask, projects completed utilizing funds approved for collection and use in previous PFC Applications will be analyzed to determine shortfalls or balances in project funding and to determine if projects remain applicable. These costs will be updated in the PFC account cash flow documents. As stated in 14 CFR 158.37, airline consultation and public coordination will only be required for an amendment where there is a change in scope or where the total PFC portion of a project cost is greater than \$1,000,000 and the proposed increase in the PFC portion of project costs is greater than 25%. Should airline consultation and public coordination be required for an amendment to a project, the completion of the amendment and the required coordination will occur concurrently with coordination for a new PFC Notice of Intent as identified in Task 3.
- **Prepare Amendment Request Form Report:** This subtask will include preparation of an Amendment Request Form Report for previous PFC Applications and Notices of Intent where projects will be amended. This task will include the completion and submittal of a report for projects identified in the previous subtask, as well as the preparation of an FAA Form 5500-1 to accompany each Amendment Request Form Report.

DESIGN ASSUMPTIONS

- PFC Notice of Intent will be prepared in accordance with 14 CFR 158.30. The submission of a complete PFC Application (outside of a PFC Notice of Intent) will be considered out of scope work and will be subject to a separate or supplemental agreement.
- It is assumed that all projects within this NOI will be applied for as “Impose & Use” (where the SPONSOR will be permitted to collect and spend the PFCs on approved projects) or “Impose Only” (where the SPONSOR will only be permitted to collect PFCs but not withdraw the funds). Any projects that are included as “Impose Only” will require the submission of “Use Only” documentation within three years of the start of PFC collections (where the SPONSOR will be



permitted to spend the funds collected on the proposed project). The submission of "Use Only" documentation will be considered out of scope work and will be subject to a separate or supplemental agreement.

- SPONSOR will be responsible for management of the PFC program, including reporting of collections, physical project completion and financial completion to the FAA until all projects are physically completed, all related bonds have been retired, and all funds approved have been collected.
- No on-site meetings are identified in this Scope of Services. All meetings will be held virtually.
- Public advertisements will be the responsibility of the SPONSOR and are anticipated to include posting on the SPONSOR'S website.
- CAD files will be provided by SPONSOR to prepare project sketches, as necessary.
- Project grant files, including application and closeout documents, will be provided by the SPONSOR for previously completed projects to identify eligible PFC costs and for use with creating project descriptions.

PROPOSED SCHEDULE OF COMPLETION

The proposed schedule will include application development services with an anticipated completion date of December 31, 2026. The schedule for submission of documentation will be coordinated with the SPONSOR. It is anticipated that a complete NOI will require a minimum of eight (8) months.

PFC Application Development
Town of Harrietstown
April 2026
FEE SUMMARY

	DESIGN / PLANNING SERVICES	CONSTRUCTION SERVICES
1. DIRECT TECHNICAL LABOR	\$4,785.00	
2. ESTIMATED OVERHEAD EXPENSES AND PAYROLL BURDEN Based on Percentage of Direct Salary Cost (exclusive of Premium Pay) with the estimated Percentage being 179.00 %	\$8,565.15	
3. SUBTOTAL OF ITEMS 1 & 2	\$13,350.15	
4. FIXED FEE / PROFIT	\$2,002.52	
5. DIRECT EXPENSES		
6. SUBCONSULTANT COSTS		
7. SUBCONTRACT COSTS - (ESTIMATE)		
8. OVERTIME PREMIUM		
9. TOTAL FEE ESTIMATE	\$15,352.67	
10. TOTAL FEE FOR ALL SERVICES		\$15,353

NOTE: Authorized hours worked in excess of forty per week are subject to a premium time charge

PFC Application Development

Town of Harrietstown

April 2026

DIRECT COSTS

	DESIGN / PLANNING SERVICES	CONSTRUCTION SERVICES
Travel Related Costs:		
Vehicle Cost Plus Fuel		
Lodging and Meals		
Per Diem		
Reproduction		
CADD Plots		
Prints		
Photocopies		
Photo Costs		
Telephone/Fax:		
Postage/Delivery		
Miscellaneous		



April 2026

ESTIMATED HOURS

[illegible]



April 24, 2026

Corey Hurwitch, Airport Manager
Adirondack Regional Airport
96 Airport Road
Saranac Lake, NY 12983

Re: Proposal for Professional Services
IFE – Adirondack Regional Airport
Reconstruct Vehicle Parking Area and Access Road (Design)

Dear Mr. Hurwitch:

As a follow-up to your request for MRB Group to provide Independent Fee Estimating (IFE) services for projects at Adirondack Regional Airport, MRB Group is pleased to provide the Town with this proposal for Professional Services.

I. Background/Understanding

The Town of Harrietstown and the Adirondack Regional Airport periodically receive FAA grant funding for airport capital projects. As a condition of pre-grant award for certain projects, the FAA requires Sponsors to complete an independent fee estimate review of the consultant's scope of services.

II. Scope of Services and Compensation

MRB Group will provide the scope of services as described below:

- A. Review the completeness of the Airport provided consultant scope of services and supporting documentation to complete the IFE. The final provided scope and supporting documentation will be the basis for preparing the IFE.
- B. Estimate task hours for individual labor categories. Assign estimated hourly rates for each labor category, and compute total direct labor costs.
- C. Estimate direct non-salary expenses and sub-consultant fees.
- D. Assign estimated overhead multiplier and fixed fee percentages to estimate total consultant costs.

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MRBGroup.com

- E. Prepare the draft IFE and backup for Airport review. The IFE format will closely follow the provided consultant scope of services organization.
- F. Incorporate Airport comments and finalize IFE for client submission to the FAA.

MRB Group shall complete the tasks noted above for the identified projects for the following lump-sum fees:

Reconstruct Vehicle Parking Area and Access Road (Design)..... \$2,850.00

Total Compensation..... \$2,850.00

The cost figure shown above represents our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group will submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group hourly rates are subject to annual adjustment.

III. Additional Services

The following items (not included in the above scope of services) can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization:

- A. Grant Administration Services.
- B. Design Services.
- C. Construction Administration Services.

IV. Commencement of Work

Upon receipt of the signed proposal, MRB Group will begin work on the project.

V. Standard Terms and Conditions

Attached hereto and made part of this Agreement is MRB Group's Standard Terms and Conditions.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. Thank you for your consideration of our firm. We look forward to working with you on this very important project.

Sincerely,



Shawn R. Bray, P.E.

Senior Project Manager

Proposal Accepted By: *Corey Hurwitch*



Signature

Airport Manager

Title

4/24/26

Date

C:\USER\IFE's\Adirondack (0846)\Reconstruct Vehicle Parking Area and Access Road (Design)\Letter Proposal - Adirondack IFE (Reconstruct Vehicle Parking Area and Access Road Design).docx

MRB GROUP ENGINEERING, ARCHITECTURE & SURVEYING, D.P.C.

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (the "Agreement") is between MRB Group Engineering, Architecture & Surveying, D.P.C. ("MRB Group") and Client (as defined in the Proposal) ("Client") (MRB Group and Client together are defined as "Parties" and each, a "Party"). MRB Group shall provide Client with services set forth in the Proposal (the "Services") under the terms set forth herein.

1. CLIENT RESPONSIBILITIES

- a. **Project Information.** Client will provide MRB Group all information required to perform the Services, including but not limited to requirements, design objectives and constraints, design and construction standards, budgetary limitations, data, reports, surveys, instructions, and any other information pertinent to the Services and/or project, as applicable. Client represents and warrants that it will provide MRB Group with any information known to or suspected by Client regarding the existence or possible existence of any hazardous materials or pollutants.
- b. **Right of Entry.** Client shall provide right of entry for MRB Group, its employees, subconsultants, and agents, and all necessary equipment to complete work. MRB Group will take reasonable precautions to minimize damage to property. Client understands that in the normal course of work some damage may occur, and the repair, restoration or remediation are not part of this Agreement.
- c. **Ownership of Property.** Client represents that it owns the property upon which the Services will be provided.

2. MRB GROUP SERVICES

- a. **Scope of Services and Standard of Care.** MRB Group's Services will be performed on behalf of and solely for the exclusive use of Client for the purposes set forth in the Proposal and for no other purpose. The standard of care for all professional engineering and architectural related Services performed or furnished by MRB Group under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. MRB Group makes no warranties, express or implied, under this Agreement, the Proposal or otherwise, in connection with any Services performed for or furnished by MRB Group. MRB Group shall not be required to sign any document that would result in MRB Group having to certify, guarantee or warrant conditions whose existence MRB Group cannot ascertain within the scope of Services. Client agrees not to make any dispute with MRB Group, including invoice disputes, in any way contingent upon MRB Group signing any such document.
- b. **Compliance with Law.** MRB Group will comply with laws, codes and standards applicable to the project and the Services as of the effective date of this Agreement or the issuance of Documents, whichever is later.
- c. **Opinions of Probable Construction Cost.** MRB Group's opinions of probable construction cost (if any) are to be made on the basis of MRB Group's experience, qualifications, and general familiarity with the construction industry. While MRB Group will use diligence in preparing such costs, it has no control over the cost of labor, materials, equipment, or services furnished by others, contractors' methods of determining prices, or competitive bidding or market conditions. MRB Group cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from

opinions of probable construction costs prepared by MRB Group. If Client requires greater assistance as to probable construction costs, Client agrees to obtain an independent cost estimate.

- d. **Opinions of Total Project Costs.** The Services, if any, of MRB Group with respect to total project costs will be limited to assisting Client in tabulating the various categories provided by Client that comprise total project costs. MRB Group assumes no responsibility for the accuracy or completeness of any opinions of total project costs.
- e. **Subcontracting.** MRB Group may retain subcontractors or subconsultants as MRB Group deems necessary to assist in the performance of the Services.

3. INVOICES AND PAYMENT

Client will pay MRB Group for Services relating to the period during which Services are performed in accordance with the fees and estimates set forth in the Proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the Proposal. All invoices are due within thirty (30) days of receipt. Any invoice remaining unpaid after thirty (30) days will bear interest from such date at 1.5 percent per month or at the maximum rate permitted by law, if less. If Client fails to pay any invoice when due, MRB Group may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to suspend or terminate performance of Services upon ten (10) days' prior written notice to Client. Client agrees to promptly advise MRB Group in writing of any good faith disputed amounts included in an invoice, but in no event later than the invoice due date. Client must pay all undisputed amounts in accordance with this Agreement. MRB Group reserves the right to withhold stamped drawings produced for any phase of a project under the terms of this Agreement until all invoices billed up until such point have been paid in full.

4. ELECTRONIC TRANSMITTALS

When transmitting Documents (as defined below) electronically, the transmitting Party makes no representations as to long term compatibility, usability, or readability of the Documents resulting from the receiving Party's use of software applications, operating systems, or computer hardware differing from those used in the drafting or transmittal of the electronic Documents.

5. TERMINATION

This Agreement may be terminated by either Party upon written notice in the event of substantial failure by the other Party to perform in accordance with this Agreement or applicable Proposal through no fault of the other Party that is not cured within thirty (30) days of receipt of notice. If this Agreement is so terminated, within fifteen (15) days of such termination, Client shall pay MRB Group for all Services rendered through the date of termination and all reimbursable expenses.

6. LIABILITY; INDEMNITY

- a. **Limitation of Liability.** Except due to MRB Group's gross negligence or willful misconduct, in no event shall MRB Group's aggregate liability arising out of or relating to this Agreement, any attachment or Proposal exceed the fees paid for such affected Proposal. In no event shall MRB Group be liable under this Agreement, any attachment or Proposal to Client or any third party for consequential, indirect, special, exemplary, punitive, or enhanced damages arising out of, relating to or in connection with this Agreement, any attachment or Proposal regardless of (a) whether such damages were foreseeable, (b) whether or not such party was advised of the possibility of such damages and (c) the legal and equitable theory (contract, tort or otherwise) upon which the claim is based. MRB Group is neither responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work, nor for any contractor's failure to execute the work in accordance with the Documents.
- b. **Indemnity.** Client agrees to indemnify and hold MRB Group, its officers, directors, shareholders, employees, agents, subcontractors and/or subconsultants harmless from all claims, damages, liabilities and costs, including attorneys' fees, resulting from Client's acts or omissions under this Agreement or a Proposal.

7. OWNERSHIP OF DOCUMENTS; RECORDS RETENTION

- a. **Ownership.** All drawings, specifications, data, reports and other documents and/or deliverables prepared by MRB Group ("Documents") are instruments of service. MRB Group retains all common law, statutory and intellectual property rights (including copyrights) to all Documents. Client may make and retain copies of Documents for information and reference for use with the applicable project. MRB Group grants Client a license to use the Documents on the applicable project only. Any reuse or modification of the Documents shall be permitted only with the express prior written consent of MRB Group. Proper credit shall be given to MRB Group wherever the Documents, or portions thereof, are reproduced. Any other reuse or modifications are at Client's risk and full legal responsibility. Client agrees to indemnify and hold harmless MRB Group, its officers, directors, shareholders, employees, agents, subcontractors and/or subconsultants from all claims, damages, liabilities and costs, including attorneys' fees, arising out of or resulting from any reuse or modification of the Documents without the prior written consent of MRB Group.
- b. **Records Retention.** MRB Group shall maintain on file a legible form, for a period of six (6) years following completion or termination of its Services, or such other period as required by applicable law, all relevant documents related to MRB Group's Services or pertinent to MRB Group's performance under this Agreement. Upon Client's written request, MRB Group shall provide Client with a copy of any such item, at cost, during such time period.

8. INSURANCE

MRB Group maintains insurance at its expense that is customary and reasonable for the Services to be provided herein. MRB Group agrees to provide a Certificate of Insurance to Client reflecting such coverage. Client agrees to maintain all applicable insurance in the forms of property, casualty and liability insurance coverage required for the project, and agrees to indemnify and hold MRB Group, its officers, directors, shareholders, employees, agents, subcontractors and/or subconsultants harmless from all claims, damages, liabilities and costs, including attorneys' fees, arising as a result of a personal injury, death, or property damage occurring at the project site, or in areas otherwise under the control of Client.

9. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group is not responsible for nor do the fees in the Proposal include fees or payments required by jurisdictional agencies. Client agrees to pay all application, entrance, recording and/or service fees required by said agencies.

10. **FORCE MAJEURE.** Neither Party shall be liable for any delay or failure to carry out or make continuously available its obligations under this Agreement if such delay or failure is actual, inadvisable and/or commercially impractical due to any cause beyond such Party's reasonable control, whether foreseeable or unforeseeable (a "Force Majeure Event"). The Party affected by the Force Majeure Event must give notice to the other Party of such event. During the Force Majeure Event, the Parties will negotiate changes to this Agreement in good faith to address the Force Majeure Event in a fair and equitable manner and will extend any timelines for completion by a period of time reasonably necessary to overcome the effects of the Force Majeure Event. The impacted Party shall not be liable for any loss, costs or damages resulting from such delay or failure to perform its obligations under this Agreement.

11. PUBLICITY

MRB Group has the right to photograph the project associated with the Services and to use the photos taken by MRB Group, Client and/or professional photographers in the promotion of its professional practice through advertising, social media, public relations, proposals, presentations, brochures or other marketing materials in any form of media. Should additional photos be needed in the future, Client agrees to provide reasonable access to the facility/site, as applicable. Client also agrees to cite the name of MRB Group in all publicity, presentations and public relations activities that mention the name of the facility, site, project, and the like and to be a reference for MRB Group.

12. MISCELLANEOUS

- a. **Independent Contractor.** It is understood and acknowledged that the services provided by MRB Group hereunder shall be in the capacity of an independent contractor, and not as an employee or agent of Client, and that MRB Group will neither hold itself out as, nor make claim to be an officer or employee of Client.
- b. **Binding Effect; Assignment.** This Agreement is binding upon and inures to the benefit of the Parties hereto and their respective permitted successors and assigns. Neither Party may assign its rights and/or delegate its obligations under this Agreement without the prior written consent of the other Party. Any attempted assignment or delegation in violation of the foregoing shall be null and void and of no force or effect.
- c. **Governing Law; Dispute Resolution.** This Agreement shall in all respects be governed by and construed under the laws of the State of New York without regard to conflict of law principles. The Parties agree to resolve all disputes arising out of or relating to this Agreement or the Proposal ("Dispute") in good faith for a period of thirty (30) days from the date of receipt of notice by the non-disputing Party. If the Dispute is not resolved in such thirty (30) day period, the Parties agree to submit any unsettled claims, counterclaims, or the like regarding the Dispute to mediation. The Parties agree to participate in a confidential mediation promptly, in good faith, with a mutually agreed upon mediator, where the cost of the mediation is borne equally by both Parties. If the Parties fail to resolve the Dispute through negotiations or mediation, then the Parties agree that any claim or dispute arising under this Agreement shall be resolved by a court located in Monroe County, New York.

d. Entire Agreement. This Agreement, including all attachments and Proposals, constitutes the complete and exclusive agreement and understanding between the Parties in respect of the matters dealt with herein and supersedes and preempts any prior and contemporaneous understandings, agreements or representations by the parties, written or oral, with respect to the subject matter hereof in any way.

e. Amendments. This Agreement may only be amended, modified or supplemented by an agreement in writing signed by an authorized representative of each Party hereto.

f. Survival. Subject to the limitations and other provisions of this Agreement, all representations and warranties of a Party, as well as Sections 3, 5, 6, 7, 9, 11 and 12 (the "Surviving Clauses"), shall survive the expiration or termination of this Agreement for a period of six (6) years thereafter (the "Survival Period"). The parties must file any action arising directly or indirectly from the Surviving Clauses (an "Action") no later than the last day of the Survival Period. The parties waive the right to file an Action under any longer statute of limitations. All other provisions of this Agreement shall not survive the expiration or termination of this Agreement.

g. Notice. Unless otherwise provided in this Agreement, whenever notice is required to be given by law or this Agreement, such notice shall be in writing and may be given personally (by hand delivery or by same-day courier with confirmed receipt), by electronic means (with confirmation of receipt), certified or registered mail (in each case, return receipt requested, postage prepaid) or by a guaranteed nationally recognized overnight courier. Notice shall be effective upon receipt by the receiving Party pursuant to the terms herein.

**To: MRB Group Engineering, Architecture & Surveying, D.P.C.
145 Culver Road, Suite 160
Rochester, New York 14620
Attention: Chief Legal Officer**

To Client: (As set forth in the Proposal)

h. Waiver. Any waiver by either Party of a breach of any provision of this Agreement will not operate as or be construed to be a waiver of any other breach of such provision or of any breach of any other provision of this Agreement. The failure of a Party to insist upon strict adherence to any term of this Agreement on one or more occasions will neither be considered a waiver nor deprive that Party of any right thereafter to insist upon strict adherence to that term or any other term of this Agreement. Any waiver must be in writing and signed by the Party so waiving.

i. Severability. If any provision of this Agreement shall be held invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall be unimpaired, and the rights, remedies and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular provision(s) held to be invalid, illegal or unenforceable, unless to do so would contravene the present valid and legal intent of the Parties.



EXHIBIT A

SCOPE OF SERVICES

FOR

**TOWN OF HARRIETSTOWN
ADIRONDACK REGIONAL AIRPORT**

ENGINEERING DESIGN SERVICES

FOR THE

RECONSTRUCT VEHICLE PARKING AREA AND ACCESS ROAD PROJECT

PROJECT DESCRIPTION

The project includes the reconstruction of the asphalt parking lot and a portion of the Access Road associated with the airport terminal building at the Adirondack Regional Airport in Saranac Lake, New York. The project will reconstruction the airport's non-revenue generating parking lot that is open to the public and a portion of the existing terminal access road that have reached the end of their useful life. The Access Road consists of approximately 860 LF of road and the parking lot is comprised of a paved parking area approximately 45,600 SF. Both the Access Road and the parking area is for public use associated with the terminal building including vehicles of passengers and people meeting or delivering passengers. The project will include reconstruction of existing asphalt pavement, stormwater quality features, replacement of an existing oil water separator, drainage improvements, and pavement markings. Work will include PFAS testing and design coordination.

SCOPE OF WORK

The CONSULTANT (McFarland-Johnson, Inc.) shall provide the following professional design and bidding phase services under this agreement related to the above-described project including the preparation of conceptual, preliminary, and final design, and assistance in bidding.

The project will be completed by the SPONSOR (Town of Harrietstown), with grant assistance from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP), and New York State Department of Transportation (NYSDOT) at funding levels of 95% FAA, 2.5% NYSDOT and 2.5% SPONSOR.

1. PROJECT ADMINISTRATION/GRANT MANAGEMENT SERVICES

- A. Prepare Data Sheets for the design and construction phases. The Data Sheets will be used by the FAA in programming and funding of the project.

- B. Perform project management duties such as providing monthly project status reports to the SPONSOR, invoice preparation, managing the design schedule, internal coordination of the design team, and management of subconsultants.
- C. Project Development. The preparation of data for use by the CONSULTANT, SPONSOR, and FAA in the funding of the project. The participation in a Pre-design meeting to determine the project's scope and requirements.
- D. Procure special services such as topographical surveying and subsurface soils investigation/evaluation. Topographic surveying services will be completed by Aubertine and Currier (SURVEYOR) and the subsurface soils investigation will be completed by Atlantic Testing Laboratory (GEOTECH), both are subconsultants to CONSULTANT.
- E. Prepare an FAA grant application for the design phase (design and bidding) of the Project for the SPONSOR to review, sign, and submit to the FAA. This grant application for design will include the following six (6) forms:
 - Application for Federal Assistance (OMB Standard Form 424)
 - Application for Development and Equipment Projects (Parts II-VI) (FAA Form 5100-100)
 - Sponsor Certification of Drug Free Workplace (FAA Form 5100-130)
 - Sponsor Certification of Project Plans and Specs (FAA Form 5100-132)
 - Sponsor Certification of Selection of Consultants (FAA Form 5100-134)
 - Sponsor Certification of Disclosure/Conflicts (FAA Form 5100-135)
- F. Prepare Invoice Summaries for the SPONSOR'S use in requesting reimbursement of funding for the applicable FAA and NYSDOT grants. Twelve (12) reimbursement requests are anticipated. The Invoice Summaries shall include the cost of administrative expenses and engineering services.
- G. Submit performance reports using FAA Form 5100-140 on a quarterly basis (Federal fiscal year) to the FAA. The first report is due for the quarter after the grant agreement is executed. The last report is due for the quarter when the grant closeout documentation is submitted.

2. CONCEPTUAL DESIGN (30%) SERVICES

- A. Attend Pre-design Meeting (held via video call) with the SPONSOR's representatives, the tenants, and other appropriate agencies such as the FAA and NYSDOT. Prepare agenda and distribute minutes to attendees via e-mail. This meeting is anticipated to require one (1) day with two (2) people from CONSULTANT and will be conducted as Meeting #1.
- B. Gather and review the necessary data to support design. This data includes, but is not limited to, survey information; airline schedules; utility plans; and photographs, as readily available.
- C. Obtain a topographic survey to cover the physical limits of the proposed project. The survey

will be tied into permanent control points used by previous airport projects. The survey will collect surface features such as pavement edges, drainage structures, lighting, signage, and topography within the project limits. Refer to Attachment 1 for the full scope of work for the project survey. Subtasks to complete this item are as follows:

- Coordinate the work of the SURVEYOR with the SPONSOR, including coordination of scheduling and acquisition of security badges. This task is anticipated to include two (2) days in the field to monitor the survey.
 - Review the deliverables of the SURVEYOR for completeness to the requirements of the topographic survey scope, including invoices, for accuracy and completeness for inclusion in CONSULTANT's invoices to SPONSOR.
 - Update the base plan with information provided by the SURVEYOR and prepare existing condition (base) drawings to use in the design of the project.
- D. Complete a subsurface soils investigation to accurately identify and evaluate the existing soils strata properties and existing pavement thicknesses to support the reconstruction design. The subsurface soils investigation collection and testing shall be in accordance with FAA AC 150/5320-6F, *Airport Pavement Design and Evaluation*. Soil sampling, pavement coring, laboratory testing of soil samples, and the preparation of a soils report will be completed by GEOTECH. Refer to Exhibit C for the full scope of work for the subsurface soils' investigation. Subtasks to complete the subsurface soils investigation task are as follows:
- Review existing soils data, existing and proposed site topography, existing pavement sections, and climatic records.
 - CONSULTANT will layout the pavement cores, borings, and test pit locations prior to the start of geotechnical investigations to facilitate the geotechnical firm's coordinating with Dig Safe for public utilities, and airport operations staff for the location of private airport utilities. This task will require one (1) CONSULTANT employee for one (1) day.
 - Coordinate the work of the geotechnical firm with the SPONSOR to include reviewing required safety procedures, protocols for working on the airfield, and to monitor the field sampling. This task is anticipated to include three (3) days in the field to monitor the field sampling.
 - Review the deliverables of the GEOTECH for completeness to the requirements of the scope of services, including review of invoices for inclusion in CONSULTANT's invoices to SPONSOR.
 - Summarize existing soil and pavement conditions and any critical characteristics that will affect the pavement design in the Engineer's Design Report.
- E. Environmental Review:
- National Environmental Policy Act (NEPA): The CONSULTANT shall complete a Categorical Exclusion (CATEX) using Form ARP SOP No 5.1 and supporting documentation for the Project and submit it to the Federal Aviation Administration (FAA) under NEPA and in accordance with FAA Order 5050.4B,



paragraph 302b. This will include coordination and review of databases with the New York State Department of Environmental Conservation (NYSDEC), the U.S. Fish and Wildlife Service, and the New York State Historic Preservation Office (SHPO). No archaeological studies or threatened and endangered species studies are included in this task.

- State Environmental Quality review Act (SEQR): The CONSULTANT shall complete and submit to the SPONSOR a Short Environmental Assessment Form (SEAF) that will be based on the information below for use by the SPONSOR in completing the SEQR process. This will include coordination and review of databases with the New York State Department of Environmental Conservation (NYSDEC), the U.S. Fish and Wildlife Service, and the New York State Historic Preservation Office (SHPO). A Change of Use will be coordinated with the NYSDEC for the presence of PFAS (see scope below). Wetland impacts will be assessed coordinated with the APA (see scope below). No archaeological studies, threatened and endangered species studies are included in this task. It is assumed that the proposed project will be classified as an Unlisted Action under SEQR and that the Town of Harrietstown will serve as the Lead Agency.
- Per- and Polyfluoroalkyl Substances (PFAS): The project site portion of the airport is currently listed as a Classification Code 2 on the NYSDEC's State Superfund Program as Site Code 517013 due to the presence of PFAS at the airport. The CONSULTANT will prepare a Change of Site Use form as required by regulation by 6NYCRR Part 375-1.11(d) and 375-1.9(f) to the NYSDEC.
 - Based upon the NYSDEC's review of that form, the CONSULTANT will prepare a confirmation sampling plan for review and approval by the NYSDEC. The CONSULTANT will engage a qualified environmental testing agency (Atlantic Testing Laboratories) to conduct soil testing in accordance with the NYSDEC approved plan. Atlantic Testing Laboratories will conduct sampling and laboratory analysis and provide the results to the CONSULTANT (for detailed sub-consultant's scope of work see the attachments below).
 - Based upon the results of that testing, the CONSULTANT will prepare a pre-excavation work plan for review and approval by the NYSDEC. This plan will detail the steps that will be required by any potential contractor to minimize potential increased exposure to contamination by potential contractors.
- Adirondack Park Agency (APA): The CONSULTANT will coordinate with the APA and prepare an application request for a permit. This effort includes one on-site meeting with the APA. The APA Permit Application will include a detailed project description and sketches, including scalable diagrams illustrating the locations and boundaries of all project activities with sufficient detail to completely describe the project and complete the APA permit application for minor projects.

- The project site is adjacent a potential APA wetland. The CONSULTANT will conduct a Jurisdictional Determination (JD) with the APA to delineate the limits of the wetlands and determine their significance.
 - It is assumed that the project will be considered a minor project by the APA.
 - It is assumed that no wetland mitigation will be required.
 - Permit fees will be paid by the SPONSOR as a FAA reimbursable expense under sponsor's administrative costs.
- F. Perform a visual inspection and assessment of the project limits. This task is anticipated to require one (1) day in the field by one (1) person from CONSULTANT conducted as part of Field Visit #1.
- G. Facilitate a meeting with the SPONSOR's representatives, airport operations, the airlines, and tenants to discuss alternatives for construction phasing and the associated impacts. The intent of the meeting is to determine preferences for construction phasing, assess impacts to each of the stakeholders, and determine if mitigating measures can be added to the phasing to manage operational impacts. Prepare agenda and distribute minutes to attendees via e-mail. This meeting is anticipated to require one (1) day with two (2) persons from CONSULTANT and conducted as Meeting #2.
- H. Develop conceptual designs of pavement reconstruction, construction sequencing, and probable construction cost and budget.
- I. Prepare 30% Engineer's Design Report in accordance with the New York Airports District Office (NYADO) requirements, the AIP Sponsor Guide , and the Recommended Outline for Engineer's Design Report
- J. Perform in-house Quality Assurance/Quality Control (QA/QC) review of the 30% Engineer's Design Report in accordance with in-house QA/QC standards prior to submitting for SPONSOR review.
- K. Submit 30% Engineer's Design Report for SPONSOR review. Address comments.
- L. Submit 30% Engineer's Design Report for FAA review. Discuss comments with SPONSOR and address.

3. PRELIMINARY DESIGN (90%) SERVICES

- A. Continue the development of pavement plans, sections, and profiles; drainage and grading improvements (if any); markings layout, and guidance sign improvements.
- B. Prepare a Phasing Plan that will be prepared in accordance with NYSDOT MPT requirements.

The phasing plan will include the proper clearances and a series of notes to be provided to the contractor relative to coordination and safety. The phasing plan will consider access to work areas by construction equipment and trucks. Access routes will be developed in an attempt to minimize impact on airport operations and damage to existing pavement.

C. Prepare preliminary plans and details in accordance with standard NYSDOT Specifications. The sheets anticipated to be included in the plans are as follows with the number of sheets in parenthesis:

- Cover Sheet (1)
- Sheet Index and Estimated Quantities (1)
- Abbreviations and Legend (1)
- General Notes (1)
- Project Layout Plan (1)
- Survey Control Plan (1)
- Construction Phasing and Safety Plans – Overall (1)
- Construction Phasing and Safety Plans – Phase 1 (1)
- Construction Phasing and Safety Plans – Phase 2 (1)
- Construction Phasing and Safety Details (1)
- Existing Conditions and Removal Plans (1)
- Existing Pavement Sections (1)
- Soil Boring and Pavement Coring Logs (1)
- Plan & Profile (2)
- Typical Pavement Sections and Details (1)
- Grading and Drainage Plans (1)
- Grading and Drainage Details (1)
- Oil Water Separator Detail Plan (1)
- Erosion and Sedimentation Control Plans (1)
- Erosion and Sedimentation Control Details (1)
- Stormwater Pollution Prevention Plan (SWPPP) (1)
- Stormwater Details (1)
- Cross Sections (1)
- Pavement Marking Plans, (1)
- Pavement Marking Details (1)
- Sign Layout Plans (1)
- Sign Details (1)

D. Prepare a preliminary set of specifications for use in bidding and construction of the project in accordance with NYSDOT Standard Specifications. The NYSDOT standard specifications will



be used. When special specifications are required, they will be assigned an identifier that distinguishes them from the NYSDOT specifications.

- E. Prepare preliminary quantity take-offs from the various design documents, by type of material and FAA or other specification identifier. Separately, a unit cost will be developed for each material to be used on the project. The unit costs will be compiled from other recent projects at the airport, other airports in the area, and other reliable sources. An Engineer's Opinion of Probable Construction Costs will be generated and compared with the available budget for the project. Should any discrepancy occur, the budget will be modified in consultation with the SPONSOR's representative, the FAA, and the NYSDOT; or the project modified to result in a project within the available budget.
- F. Prepare 90% Engineer's Design Report in accordance with the New York Airports District Office (NYADO) requirements. This will be a continuation and further development/refinement of the 30% Engineer's Design Report.
- G. Prepare an airspace clearance review request for the FAA to review temporary airspace obstructions during construction utilizing FAA Form 7460, Notice of Proposed Construction or Alteration.
- H. Perform in-house Quality Assurance/Quality Control (QA/QC) review of the 90% submittal documents (Draft phasing plan, plans, specifications, and Engineer's Design Report) in accordance with in-house QA/QC standards prior to submitting for SPONSOR review. The review will examine conformance to specified criteria, constructability, and clarity of delivery.
- I. Submit the 90% documents the SPONSOR for review.
- J. Facilitate a preliminary design progress review meeting with the SPONSOR, airport tenants, users, and operations staff to review the 90% documents and discuss SPONSOR comments. This meeting is anticipated to require one (1) day with two (2) persons from CONSULTANT and conducted as part of Meeting #3.
- K. Update the Draft Phasing Plan and 90% plans, specifications, and Engineer's Design Report to address SPONSORs 90% design review comments.
- L. Submit the 90% documents to the FAA for their formal review.

4. FINAL DESIGN (100%) SERVICES

- A. Update the Draft phasing plan and 90% plans, specifications, and Engineer's Design Report to address FAA's 90% design review comments.
- B. Perform in-house QA/QC review of the 100% submittal documents (Final phasing plan, plans, specifications, and Engineer's Design Report) in accordance with in-house QA/QC standards



prior to submitting for SPONSOR review. The review will examine conformance to specified criteria, constructability, and clarity of delivery.

- C. Submit 100% documents to the SPONSOR for review.
- D. Facilitate a final design progress review meeting with the SPONSOR, airport tenants, users, and operations staff to review the 100% documents and discuss SPONSOR comments. This meeting is anticipated to require one (1) day with two (2) persons from CONSULTANT and conducted as part of Meeting #4.
- E. Address SPONSOR comments and revise the documents as necessary.
- F. Submit 100% documents to the FAA for review.
- G. Address FAA comments and revise the documents as necessary.
- H. Prepare a bid package to reflect the specific requirements of the FAA, NYSDOT, and the SPONSOR. This will include a Notice to Bidders, a standard contract form, bidding forms, contractor assurances and questionnaire, standard provisions and conditions, and technical specifications.
- I. Prepare a complete set of "Issued for Bid" drawings and specifications to be used for bidding, and distribute these items to the SPONSOR, the FAA, and the NYSDOT. The "Issued for Bid" drawings will be stamped and signed by an engineer registered to practice in the State of New York. Submit only PDF files of the IFB plans and specifications to the FAA for its file.
- J. Obtain FAA approval letter to advertise the project for bids. SPONSOR will advertise after retaining this letter.
- K. The CONSULTANT will coordinate with the NYSDEC and prepare an application for a State Pollutant Discharge Elimination System (SPDES) Permit under the Construction General Permit (CGP), GP-0-25-001.
 - It is assumed that the project will add no new impervious, but will be considered redevelopment.
 - Permit fees will be paid by the SPONSOR as a FAA reimbursable expense under sponsor's administrative costs.

5. BIDDING AND AWARD ASSISTANCE SERVICES

- A. Make available the "Issued for Bid" drawings and specifications to prospective bidders on CONSULTANT's web-based bid portal.
- B. Attend and facilitate a project pre-bid meeting to discuss specific project requirements with



prospective bidders and answer any questions. Document the meeting proceedings in a formal set of meeting minutes, which will be made available to prospective bidders via a bid addendum. This meeting is anticipated to require one (1) day with one (1) person from CONSULTANT and conducted as part of Meeting #5.

- C. Provide responses to questions received from potential bidders through the SPONSOR, and issue formal contract addendums as required.
- D. Compile changes to the “Issued for Bid” drawings and specifications into a reconciled “Issued for Construction” set of contract documents.
- E. Prepare and compile bid results. Provide the SPONSOR with a certified bid tabulation along with a recommendation to award.
- F. Submit the bid evaluation package to the FAA for review. This package includes the following:
 - Bid Tabulation
 - Bid Proposal
 - Bid Bond
 - Addendums
 - DBE Utilization Statement Form
 - DBE Letter of Intent Form(s)
 - Buy American Forms
 - Sponsor’s Recommendation of Award
 - Engineer’s Recommendation of Award (if Sponsor letter based on)
- G. Prepare an FAA grant application for the construction phase (based on bid) of the Project for the SPONSOR to review, sign, and submit to the FAA. This grant application for construction will include the following eight (8) forms:
 - Application for Federal Assistance (OMB Standard Form 424)
 - Application for Development and Equipment Projects (Parts II-VI) (FAA Form 5100-100)
 - Sponsor Certification of Construction Acceptance (FAA Form 5100-129)
 - Sponsor Certification of Drug Free Workplace (FAA Form 5100-130)
 - Sponsor Certification of Equip/Construct Contracts (FAA Form 5100-131)
 - Sponsor Certification of Project Plans and Specs (FAA Form 5100-132)
 - Sponsor Certification of Selection of Consultants (FAA Form 5100-134)
 - Sponsor Certification of Disclosure/Conflicts (FAA Form 5100-135)
- H. Draft an award of construction contract letter for the SPONSOR’s use.

6. GRANT CLOSEOUT SERVICES



- A. Prepare grant closeout documentation (for the design-only grant). Documentation will include the following:
- Sponsor Cover Letter;
 - Outlay Report and Request for Reimbursement for Construction Programs (Standard Form 271);
 - Federal Financial Report (Standard Form 425);
 - Copy of invoices, receipts, purchase orders, etc. documenting Sponsor administrative costs; and
 - Copy of Final Engineering Invoice.

DESIGN ASSUMPTIONS

- A NYS Stormwater Pollution Discharge Elimination System (SPDES) Permit will be required as the disturbance areas will be greater than one acre.
- The estimated total cost of construction is \$775,000.

PROPOSED SCHEDULE OF COMPLETION

The CONSULTANT agrees to complete the work under this phase of the Agreement in a manner satisfactory to the SPONSOR within 8 months after receiving an executed copy of this contract from the SPONSOR accompanied by a resolution from its governing body authorizing said execution or within such extended periods as agreed to by the SPONSOR. The following milestones are anticipated:

<u>Task</u>	<u>Completion</u>
Grant Application for Design	05/15/2026
Notice to Proceed with Design	09/15/2026
Conceptual Design	11/15/2026
Preliminary Design	12/15/2026
Final Design	03/01/2027
Bid Documents	03/20/2027
Advertise for Bids	04/01/2027
Bid Opening	05/01/2027
Grant Application for Construction	05/15/2027

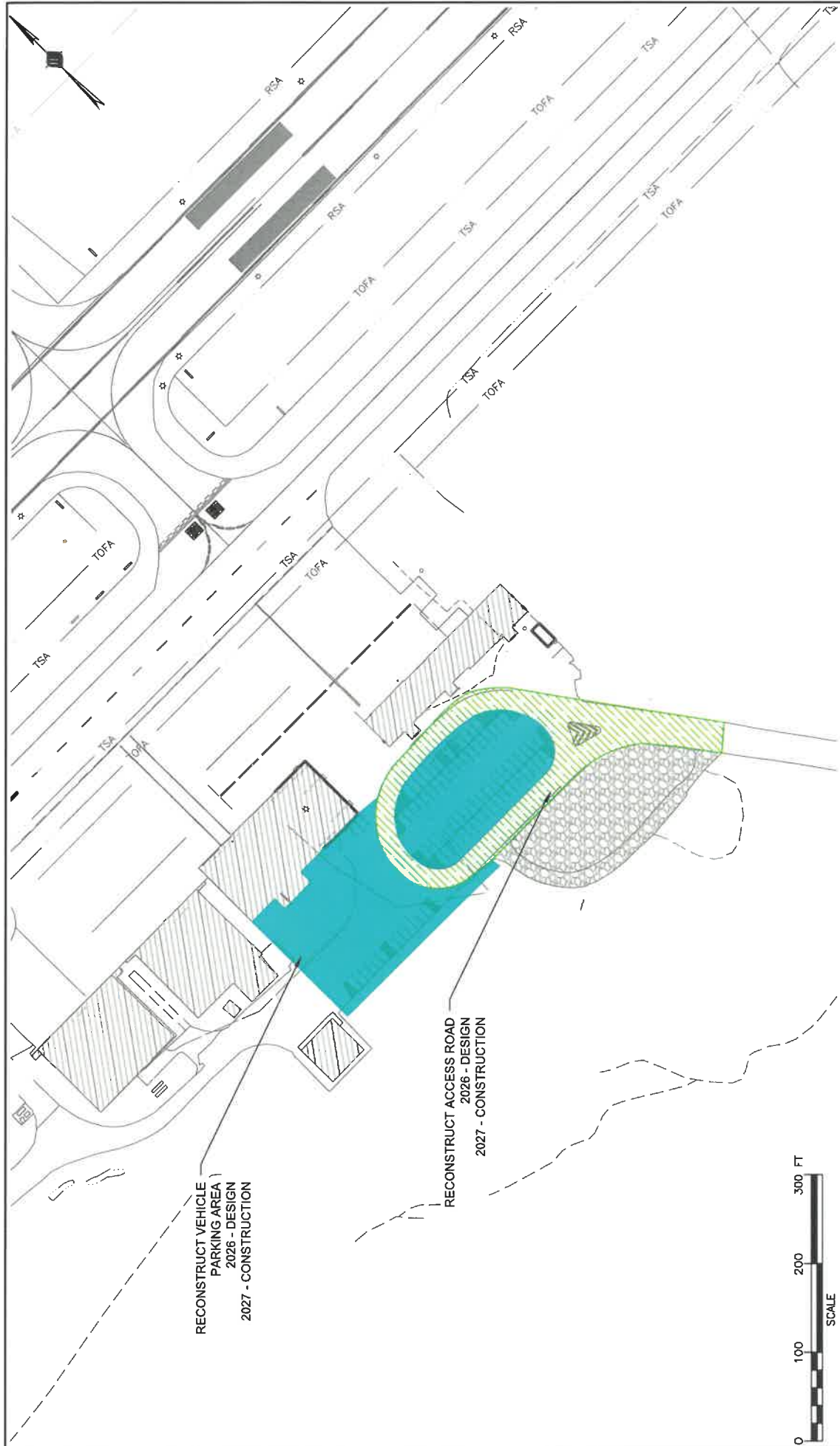
Milestones may be delayed if SPONSOR, FAA, and NYSDOT reviews take longer than anticipated. The bid opening date is subject to availability of FAA funding.

NOTE: This contract provides services only through the bidding and award process. A separate contract will be executed for the construction phase. The latter contract will be developed based upon the Construction Project Awarded.



EXHIBIT A

PROJECT SKETCH



ADIRONDACK REGIONAL AIRPORT
TOWN OF HARRIETSTOWN, STATE OF NEW YORK

RECONSTRUCT VEHICLE PARKING AREA AND ACCESS ROAD

SCALE: 1" = 100'

DRAWN:	AAE
CHECKED:	AAE
DESIGN:	AAE
PROJECT:	SLK
DATE:	2026

FIG-01
01 OF 01

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECT DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OR LAND SURVEYOR, TO ALTER AN ITEM IN ANY WAY. IF AN ITEM BEARING THE STAMP OF A LICENSED PROFESSIONAL IS ALTERED, THE ALTERING ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OR LAND SURVEYOR SHALL STAMP THE DOCUMENT AND INCLUDE THE NOTATION "ALTERED BY" FOLLOWED BY THEIR SIGNATURE, THE DATE OF SUCH ALTERATION, AND A SPECIFIC DESCRIPTION OF THE ALTERATION.

McFarland Johnson
80 EAST ADELPHI
SARATOGA SPRINGS, NEW YORK 12866

K:\ADIRONDACK REGIONAL AIRPORT\1 AGREEMENT-BUDGET\2026 - PARKING LOT DESIGN\SLK - PARKING LOT FIGURE.DWG



EXHIBIT B

GEOTECH SCOPE OF SERVICES

EXHIBIT B - SCOPE OF SERVICES**Geotechnical Investigations / Laboratory Testing / PFAS Testing****☒ SECTION 1 – GENERAL REQUIREMENTS****A. Protection of Property**

SUBCONSULTANT acknowledges for itself and its subcontractors that it is the SUBCONSULTANT'S responsibility to contact the OWNER and appropriate utility companies for information regarding buried utilities and structures, and for areas on the surface of the project site that shall not be accessed, nor travelled upon by SUBCONSULTANT or its subcontractors due to the potential for damaging these areas. The SUBCONSULTANT shall take all reasonable precautions to prevent damage to property, visible and concealed, and shall reasonably restore the site to the condition existing prior to commencing any site work, unless directed by OWNER to do otherwise. Restoration shall include, but not be limited to, backfilling of borings, patching of slabs and pavements, repair of lawns and plantings, and repair of areas damaged due to unauthorized access by SUBCONSULTANT or its subcontractors. Such restorations and repairs shall be completed at the end of each workday prior to SUBCONSULTANT or its subcontractors leaving the site unless the Scope of Work specifically directs the SUBCONSULTANT to leave items such as groundwater observation wells or other similar facilities in place beyond the end of each day's work on the site. The SUBCONSULTANT shall be responsible for remaining on site until all restorations and repairs are sufficiently cured to support the design vehicles or aircraft.

B. Site Access and Movement Control

SUBCONSULTANT acknowledges that the ENGINEER'S responsibility at the site of work is limited to the observation of and advisement on the engineering aspects of the scope of work.

SUBCONSULTANT acknowledges for itself and its subcontractors, that Site Access and Movement Control shall be conducted in public non-secured areas of the property. Access to all other non-public or secure areas of the property by the SUBCONSULTANT or its subcontractors is prohibited unless otherwise directed by the OWNER.

C. Work Schedule

The SUBCONSULTANT's field work is to be scheduled per the arrangement checked below:

- ☒ The ENGINEER shall be responsible for coordinating SUBCONSULTANT'S schedule of work with the OWNER and notifying SUBCONSULTANT. The SUBCONSULTANT shall contact the following person representing the ENGINEER to coordinate SUBCONSULTANT'S schedule of work:

Ashley Erdmann, Civil Engineer, McFarland Johnson

- ☐ The OWNER or ENGINEER has secured permission from the present property owner(s) for entry to the property, subject to the following conditions:

The SUBCONSULTANT shall notify ENGINEER of its proposed work schedule dates at least 5 business days in advance of SUBCONSULTANT'S start date of work.

D. Site Conditions

If unusual conditions are encountered, including but not limited to unanticipated materials that cannot be penetrated by standard sampling equipment, the SUBCONSULTANT shall immediately consult with the ENGINEER.

The SUBCONSULTANT shall take such measures as are required to obtain the necessary information, subject to the ENGINEER's approval.

E. Drilling and Sampling Methods

Unless otherwise stipulated, drilling and sampling will be performed in accordance with current applicable ASTM Standards and other standards, including but not limited to ASTM Standards D1586, D1587, and D2113. As a minimum, samples of soil shall be taken at the ground surface, at two feet below existing grade and at each identifiable change in conditions, but not further apart than five feet in each of the borings unless otherwise specified on the boring plan. Continuous sampling will normally be required. Split-spoon samples shall be placed in sealed jars labeled with the following information:

- (1) Boring number
- (2) Sample number
- (3) Sample depth
- (4) Blows per six-inch increment required to drive sample as per applicable standards
- (5) Date
- (6) Project name

Rock cores shall be recovered using Double-Tube NX and/or NQ core barrels resulting in rock cores with diameters of 2.125 inches and/or 1.813 inches, respectively, and shall be placed in new wooden core boxes properly labeled with sample location, length of core run, sample depths, percent recovery, RQD values, etc.

The samples shall be preserved and field logs prepared either by an Engineering Geologist or an experienced Soil Technician.

The SUBCONSULTANT shall notify the ENGINEER before drilling equipment is removed from the site and advise the ENGINEER as to the field description of subsurface conditions encountered. The SUBCONSULTANT shall perform such additional borings or other exploration as may be authorized by the ENGINEER prior to demobilization.

Groundwater observation wells, when required, shall consist of two-inch diameter slotted PVC well screen attached to a two-inch diameter PVC riser pipe of sufficient length so that either a roadway box or a casing pipe may be installed for protection. The well(s) shall be installed in accordance with accepted practice and details for their installation(s) included in the Laboratory report. The report shall also include drawings of each well installation and subsequent groundwater level readings as required.

F. Layout and Benchmarks

- ☒ The ENGINEER shall provide layout information for all test pits, borings, and pavement cores. The ENGINEER shall be responsible for actual layout in the field of these points.
- ☒ The ENGINEER shall provide a benchmark to be used as a reference for ground elevations at each sample and testing location.
- ☐ The SUBCONSULTANT shall establish a benchmark at the site, record its locations and reference its elevation to:
 - ☐ National Geodetic Vertical Datum (NGVD) 1988
 - ☐ Other – _____

G. Deliverable Requirements

- ☒ **REPORTS AND LOGS:** The SUBCONSULTANT shall deliver 02 copies of the Geotechnical Report(s) and/or results of field and laboratory tests including boring logs to the ENGINEER. It is understood that the OWNER, or the ENGINEER on the OWNER's behalf, may make and distribute copies of the reports and boring logs as necessary in connection with the proposed Project without incurring obligation for additional compensation.

All segments of the reports covering the investigations and analyses shall be presented on 8-1/2 x 11 inch sheets suitable for photocopying and bound in booklet form. If larger drawings are absolutely necessary, they shall be folded and bound into the booklet. Written reports and analyses shall be on the SUBCONSULTANT's letterhead. Each drawing shall carry a title block which contains the project name and location, the Laboratory's name and address, the date of the subsurface investigation, the date of the drawings, the initials of the person in charge of the crew making the investigation, the initials of the drafter, and the initials of the Professional Engineer who is the responsible checker. Color photos shall also be included when specified.

Soils shall be classified and reported on boring logs in accordance with current applicable ASTM Standards and other standards, including but not limited to, ASTM Standards D2487 and D2488. Soil classifications on boring logs shall be based on field information, plus results of tests plus, further inspection of samples in the laboratory by the SUBCONSULTANT preparing the reports. In addition to soils descriptions, all soil samples subject to laboratory testing shall also be classified according to the Unified Soil Classification System.

- ☒ Include with the report a chart illustrating the soil classification criteria and the terminology and symbols used on the boring logs
- ☒ Identify the ASTM Standards or other recognized standard sampling and test methods utilized

- ☐ Provide a plot plan giving dimensioned locations of test borings
- ☒ Provide vertical sections for each boring graphically presented showing identifying number of boring, sampling method used, date of start and finish, surface elevation, description of subbase, soil and rock types, sample number and depth, thickness of each layer, depth to loss or gain of drilling fluid, required number of blows per foot (N value), Rock Quality Designation (RQD) and, where applicable, depth to wet cave-in, depth to artesian head, groundwater elevation and time when reading was made (repeat observation after 24 hours). Note the location of all strata changes, zones of organic material, top of bedrock and other conditions that might affect engineering evaluations
- ☒ Describe the existing surface conditions and summarize the subsurface conditions found to be present using geomorphologic descriptions.
- ☐ Analyze variations in groundwater elevations and movements of subsurface water due to seasonal influences as required by the ENGINEER
- ☒ Report all laboratory determinations of soil and/or rock properties as required by the ENGINEER. All grain size analyses shall be reported graphically on grain-size curves. Field and laboratory CBRs, as well as laboratory proctors shall also be reported graphically
- ☒ Provide color photographs of all rock cores recovered. Photos shall contain the following data: Test Boring identification number, run number, depth of run, recovery and scale
- ☒ Provide color photographs of all Test Pits showing the Soil Profile. Provide color photographs of all pavement cores with a scale, denoting depths of all discernible pavement layers.
- ☒ Provide pavement recommendations based on on-site soil conditions, NYSDOT standards, and proposed pavement usage.
- ☐ Other:

H. DISPOSITION OF SAMPLES

After all laboratory tests have been completed:

- ☒ Samples may be discarded
- ☐ Samples shall be delivered to ENGINEER's office
- ☐ Samples shall be retained in such a manner as to retain the original moisture content and soil structure by the SUBCONSULTANT for the period specified below:
 - ☐ 6 Months
 - ☐ 12 Months
 - ☐ Other -

☒ SECTION 2 – GEOTECHNICAL INVESTIGATIONS

A. Field Testing: The SUBCONSULTANT shall render the following services as described below:

	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total</u>
☒ Mobilization and Demobilization Including Drill Rig, Backhoe and Any Necessary Equipment, Materials and Personnel	<u>01</u>	Lump Sum	\$	\$
☒ Pavement Cores Including Restoration of Pavement Surface with Non-Shrink Grout (6" Dia.)	<u>04</u>	Each	\$	\$
☒ Continuous Sampling with two-inch O.D. Split Spoon Sampler (10' max. per location)	<u>40</u>	L.F.	\$	\$
☒ Test Pits ☒ Log to a depth of 6.0 feet	<u>02</u>	Each	\$	\$
☒ Percolation Tests (4" PVC at bottom of Test Pit) (Per Appendix D - NYSDEC Stormwater Design Manual. To be performed with a perforated PVC pipe. Pipe to be removed when test is complete. Test pit and piping must be protected to prevent issues or injury to the general public until area can be backfilled.)	<u>02</u>	Each	\$	\$
☐ Field CBRs ☐ Performed at test pit locations at depths of feet	_____	Each	\$	\$
☐ In Place Field Density Tests ☐ Performed at test pit locations at depths of 3.0 feet	—	Each	\$	\$
☒ Other ☒ Photos ☒ Water levels, if encountered in test pits ☐	cost to be included w/test pits cost to be included w/test pits cost to be included w/test pits			
Maximum Field Test Total				\$

- ☒ A plan has been attached depicting the locations of the proposed borings/corings/monitoring wells. **If the SUBCONSULTANT finds it necessary to change the location or depth of any of these proposed borings, test pits, or observation wells, the ENGINEER shall be notified and a new location or depth shall be selected by the ENGINEER.**

All quantities represented above reflect approximations, whereas actual testing requirements may be more or less, depending on soil conditions encountered. Payment for field testing shall be made at the above unit price for the actual quantity of tests performed. Prior to completing field testing quantities greater than those listed above, approval of the ENGINEER is required. The ENGINEER will select samples for laboratory testing after reviewing the completed boring logs.

B. Laboratory Testing: The SUBCONSULTANT shall render the following services as described below:

	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total</u>
☒ Mechanical Analysis	<u>06</u>	Each	\$	\$
☒ Lab Proctors				
☐ ASTM D-698	<u> </u>	Each		
☒ ASTM D-1557	<u>02</u>	Each	\$	\$
☐ Soaked Laboratory CBR (1-Point)	<u> </u>	Each	\$	\$
☒ Soaked Laboratory CBR (3-Point)	<u>02</u>	Each	\$	\$
☒ Atterberg Limits	<u>02</u>	Each	\$	\$
☒ Natural Moisture Content	<u>02</u>	Each	\$	\$
☒ Hydrometer Analysis	<u>06</u>	Each	\$	\$
☐ Percolation Test	<u> </u>	Each	\$	\$
☐ Other	<u> </u>		\$	\$
☐ Other	<u> </u>		\$	\$
Maximum Laboratory Test Total				\$

All quantities representative above represent approximations, whereas actual testing requirements may be more or less, depending on soil conditions encountered. Payment for laboratory testing shall be made at the above unit price for the actual quantity of tests performed. Prior to completing laboratory testing quantities greater than those listed above, approval of the ENGINEER is required.

☒ SECTION 3 – PFAS TESTING REPORT

A. The ENGINEERING LABORATORY shall render the following services as described below:

1. Project Description: The project is the pavement removal and grading of soil from the site for the installation of new asphalt pavement. The site is on the NYSDEC State Superfund Program listed as Site 517013 with a Site Classification of Code 2.
2. Provide a Special Inspector to collect soil samples for subsequent laboratory analysis to assess disposal options. The minimum quantity of samples to be collected will be selected in accordance with criteria described in Table 13 (e) of NYCRR Part 360 and Table 5.4(e)10 of NYSDEC DER-10. Soil will be obtained from borings through the existing parking lot within the work area. Four (4) borings are anticipated for a geotechnical report. If additional borings are required for PFAS sampling, the ENGINEER should be notified.
3. Analyze the samples at a New York State Department of Health (NYSDOH) Environmental Laboratory Approval Program (ELAP) approved laboratory for analysis (ELAP No. 11148) for PFAS, in accordance with EPA Method 1633.
4. Prepare and distribute a soil sampling and analysis report (via email), to include the following:
 - Summary of observations recorded during field activities
 - Description of sampling methodologies
 - A copy of the laboratory reports and sample custody documentation
 - A summary of findings
 - A tabular summary of the laboratory analysis results, with comparison to guidance values described in NYSDEC PFAS guidelines

	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total</u>
☒ PFAS Testing Report	<u>01</u>	Lump Sum	\$ _____	\$ _____

TOTAL PRICING SUMMARY:

Section	Item	Price (LS)
2	Geotechnical Investigation (Field Testing, Laboratory Testing, and Geotechnical Report)	
3	PFAS Testing Report	
Total Price		



EXHIBIT C

SURVEY SCOPE OF SERVICES

EXHIBIT A - SCOPE OF SERVICES

Design Survey and Mapping

☒ SECTION 1 – GENERAL REQUIREMENTS

SURVEYOR shall perform complete survey within the following limits:

- ☒ as shown on the attached sketch
 - ☐ as described below:
-

A. Protection of Property

SUBCONSULTANT acknowledges for itself and its subcontractors that it is the SUBCONSULTANT'S responsibility to contact the OWNER and appropriate utility companies for information regarding buried utilities and structures, and for areas on the surface of the project site that shall not be accessed, nor travelled upon by SUBCONSULTANT or its subcontractors due to the potential for damaging these areas. The SUBCONSULTANT shall take all reasonable precautions to prevent damage to property, visible and concealed, and shall reasonably restore the site to the condition existing prior to commencing any site work, unless directed by OWNER to do otherwise. Restoration shall include, but not be limited to, backfilling of borings, patching of slabs and pavements, repair of lawns and plantings, and repair of areas damaged due to unauthorized access by SUBCONSULTANT or its subcontractors. Such restorations and repairs shall be completed at the end of each workday prior to SUBCONSULTANT or its subcontractors leaving the site unless the Scope of Work specifically directs the SUBCONSULTANT to leave items such as groundwater observation wells or other similar facilities in place beyond the end of each day's work on the site. The SUBCONSULTANT shall be responsible for remaining on site until all restorations and repairs are sufficiently cured to support the design vehicles or aircraft.

B. Site Access and Movement Control

SUBCONSULTANT acknowledges that the ENGINEER'S responsibility at the site of work is limited to the observation of and advisement on the engineering aspects of the scope of work.

SUBCONSULTANT acknowledges for itself and its subcontractors, that Site Access and Movement Control shall be conducted in public non-secured areas of the property. Access to all other non-public or secure areas of the property by the SUBCONSULTANT or its subcontractors is prohibited unless otherwise directed by the OWNER.

C. Work Schedule

The SUBCONSULTANT's field work is to be scheduled per the arrangement checked below:

- ☒ The ENGINEER shall be responsible for coordinating SUBCONSULTANT'S schedule of work with the OWNER and notifying SUBCONSULTANT. The SUBCONSULTANT shall contact the following person representing the ENGINEER to coordinate

SUBCONSULTANT'S schedule of work:

Ashley Erdmann, Civil Engineer, McFarland Johnson

- ☐ The OWNER or ENGINEER has secured permission from the present property owner(s) for entry to the property, subject to the following conditions:

The SUBCONSULTANT shall notify ENGINEER of its proposed work schedule dates at least business days in advance of SUBCONSULTANT'S start date of work.

D. Units of Measure

The units of measure for this project shall be English.

E. Survey Control

Horizontal Control shall be based upon:

- ☒ North American Datum (NAD 83)
- ☒ Primary Airport Control Station (PACS)
- ☒ Secondary Airport Control Station (SACS)
- ☐ Other
- Error of horizontal closure Not To Exceed:
 - ☒ 1/5,000
 - ☐ Other –as specified below:

Vertical Control shall be based upon:

- ☒ National Geodetic Vertical Datum (NGVD) 1988
- ☐ Other – _____
- Error of vertical closure Not To Exceed:
 - ☒ (0.05') Miles ^{1/2}
 - ☐ Other –as specified below:

☒ SECTION 2 – TOPOGRAPHICAL SURVEY

SURVEYOR shall perform complete topographic survey, including locating all natural and man-made features within the limits described in Section 1.

Requirements for utility locating:

- ☒ State one-call notification system
- ☒ Locate utility pole and guy wires and identify operating authority and identification numbers of each
- ☒ Provide location and size of water and gas mains, central steam and other utilities serving or on the property
- ☒ Provide location, size, depth, pipe material type, and direction of flow of sanitary sewers, combination sewers, storm drains and culverts serving or on property, and location of catch basins and manholes with top of grate and invert elevations of each.

Requirements for Topographical Survey:

Spot Elevations:

- ☒ Spot elevations at a 50 ft grid interval on all turf areas
- ☒ Spot elevations at 25 ft foot intervals on all pavement areas
- ☒ Spot elevations at all changes in grade, high and low points
- ☒ Lakes, Rivers, Streams or watercourses
- ☒ Building floor elevations and at all corners
- ☒ Building floor elevations and at all doors
- ☐ Building floor elevations and at all changes in floor elevation
- ☐ Building roof elevations on all flat roofs and at all roof peaks and edges

Horizontal location and description of miscellaneous features:

- ☒ Pavement markings
- ☒ Drainage features
- ☒ Lighting and signage
- ☒ Underground cable or duct markers
- ☒ FAA ILS or Navaid checkpoint markers
- ☒ Individual Trees
- ☒ Brush lines
- ☒ Tree lines
- ☐ NOAA Weather Station

Wetlands Survey:

- ☐ Assume _____ ft of wetland boundary survey
- ☐ Assume ____ crew days for wetland boundary survey

Temporary Construction Horizontal and Vertical control

- ☒ Establish a minimum of 3 horizontal control monument(s) within project work area
- ☒ Establish a minimum of 3 vertical benchmark(s) within project work area

Other Requirements:

☒ **SECTION 3 – SUPPLEMENT SURVEY REQUIREMENTS**

SURVEYOR shall perform complete supplemental survey services, as requested by the ENGINEER, as needed to provide additional topographic and planimetric data. For the purposes of this quote, the SURVEYOR shall assume up to two (2) additional field days of survey, and the associated office work as required.

☒ **SECTION 4 – DELIVERABLES**

A. Deliverable Requirements

☒ Hardcopy Drawing(s):

Drawing sheets shall be at a scale of 1" = 30 ft - A graphic scale and north arrow shall be included on the plan.

The topographic mapping scale for this project is 1" = 30 ft horizontal, with a 0.5 ft contour interval.

The following information shall be shown, in addition to all planimetric features:

- Coordinate grid system
- Location of horizontal control monuments used or established
- Location / Description of benchmarks used or established
- Land Surveyor stamp – licensed in state in which work is being performed
- Other:

☒ Miscellaneous:

- ☐ Copies of Field books
- ☒ Sketches with tie dimensions for all horizontal control points and benchmarks
- ☐ Horizontal and Vertical Control traverse closure reports

☒ Electronic Files

☒ Separate AutoCAD files containing:

- All planimetrics
- Breaklines, spot elevations, & contours
- Supporting files as listed below:
 - ☒ The ground surface in an .xml file
 - ☐ Font resource file
 - ☐ block drawing files (AutoCAD)

CADD Layer/Level Designations shall be:

- ☒ Engineer supplied drawing template with CADD Layer/Level Designations
- ☒ As listed on MJ survey layer attached by ENGINEER
- ☐ Other standards –as specified below:

- ☒ Separate ASCII files of survey information in the following format:

Point #/Northing/Easting/Elevation/Point Description

- ☒ Surface-spot shots
- ☒ Surface-breakline shots
- ☐ Subsurface shots
- ☐ Stream cross sections



**Reconstruct Vehicle Parking Area Project
Adirondack Regional Airport
Town of Harriestown**

March 2026

FEE SUMMARY

	DESIGN / PLANNING SERVICES	CONSTRUCTION SERVICES
1. DIRECT TECHNICAL LABOR	\$55,472.00	
2. ESTIMATED OVERHEAD EXPENSES AND PAYROLL BURDEN Based on Percentage of Direct Salary Cost (exclusive of Premium Pay) with the estimated Percentage being 179.00 %	\$99,294.88	
3. SUBTOTAL OF ITEMS 1 & 2	\$154,766.88	
4. FIXED FEE / PROFIT	\$23,215.03	
5. DIRECT EXPENSES	\$3,489.00	
6. SUBCONSULTANT COSTS	\$27,350.00	
Darrah Land Surveying	\$6,140	
Atlantic Testing Laboratories (ATL)	\$21,210	
7. SUBCONTRACT COSTS - (ESTIMATE)		
8. OVERTIME PREMIUM		
9. TOTAL FEE ESTIMATE	\$208,820.91	
10. LUMP SUM FEE FEE FOR ALL SERVICES		\$208,821

NOTE: Authorized hours worked in excess of forty per week are subject to a premium time charge

Reconstruct Vehicle Parking Area Project				
Adirondack Regional Airport				
Town of Harrietstown				
March 2026				
McFARLAND-JOHNSON LABOR RATES				
DIRECT TECHNICAL LABOR				
		CURRENT	PROJECT	2026
		AVG. RATE	AVG. RATE	MAX. RATE
CLASSIFICATION				
Vice President (VP)		\$136.58	\$139.86	\$137.24
Division Director/Reg.Div.Director (DD)		\$96.93	\$99.26	\$104.36
Senior Project Manager (SPM)		\$85.68	\$87.74	\$93.10
Sr. Project Engineer (SPE)		\$72.73	\$74.48	\$81.64
Project Engineer (PE)		\$59.78	\$61.21	\$67.10
Senior Engineer (SE)		\$48.72	\$49.89	\$55.40
Assistant Engineer (AE)		\$40.31	\$41.28	\$44.20
Junior Engineer/Planner/Envrmtlst (JEP2)		\$37.09	\$37.98	\$42.00
Junior Engineer/Planner/Envrmtlst (JEP1)		\$34.18	\$35.00	\$36.34
Technician Supervisor (TS)		\$60.32	\$61.77	\$61.88
Senior Technician (ST)		\$45.40	\$46.49	\$54.08
Assistant Technician (AT)		\$29.73	\$30.44	\$32.00
Junior Technician (JT)		\$23.40	\$23.96	\$23.80
Resident Inspector (RI)		\$60.15	\$61.59	\$63.26
Senior Inspector (SI)		\$49.60	\$50.79	\$55.20
Inspector (I)		\$40.04	\$41.00	\$40.04
Assume Notice to Proceed:		5/15/2026		
Design Project Duration (months):				
Assume Salary Escalation:		4.0%		
	Compounded	% Work	Effective	
Year	Escalation Factor	in year	%	
2026	1.000	40.0%	40.0%	
2027	1.040	60.0%	62.4%	
2028	1.082			
		100.0%	102.4%	

Reconstruct Vehicle Parking Area Project

Adirondack Regional Airport

Town of Harrietstown

March 2026

DIRECT COSTS

	DESIGN / PLANNING SERVICES	CONSTRUCTION SERVICES
Travel Related Costs:		
Vehicle Cost Plus Fuel	\$1,619	
Lodging and Meals	\$1,820	
Per Diem		
Reproduction		
CADD Plots		
Prints		
Photocopies		
Photo Costs		
Telephone/Fax:		
Postage/Delivery	\$50	
Miscellaneous		

\$3,489

\$3,489



Reconstruct Vehicle Parking Area Project
Adirondack Regional Airport
Town of Harrietstown

March 2026

ESTIMATED HOURS

PHASE/TASK DESCRIPTION		VP	DD	SPM	SPE	SE	RE	AE	DEP	HOURS BY CLASSIFICATION					SUM
		139.86	59.5	57.74	57.48	51.21	49.63	41.26	3.77	35.00	31.77	29.41	23.44	16.19	541.00
1	PROJECT ADMINISTRATION/PROJECT MANAGEMENT SERVICES														
1A	DATA SHEETS														5
1B	PROJECT MANAGEMENT DUTIES			4	4	10	10								28
1C	PROJECT DEVELOPMENT			2	2	2	2								14
1D	SPECIAL SERVICES			2	2	4	8								16
1E	FAA GRANT APPLICATION														12
1F	INVOICE SUMMARIES					2	4								6
1G	PERFORMANCE REPORTS														8
2	CONCEPTUAL DESIGN/PLANS			12	24	82	178	120	24						398
2A	PRE-DESIGN MEETING					10	10								20
2B	DATA REVIEW					2	8								10
2C	SURVEY														20
2D	GEOTECHNICALS														40
2E	ENVIRONMENTAL														24
2F	SITE VISIT INSPECTION			12	24	60	60	120	120						436
2G	FACILITY MEETING														16
2H	PLANS						40								40
2I	ENGINEER'S REPORT						24								24
2J	QA/QC				4										4
2K	SPONSOR COMMENTS														8
2L	FAA COMMENTS														8
3	PRELIMINARY DESIGN/PLANS					8	52		108						168
3A	PLANS								16						16
3B	PHASING PLAN/MP								16						16
3C	PLANS AND DETAILS								24						24
3D	SPECIFICATIONS								16						16
3E	ESTIMATE								8						8
3F	DESIGN REPORT								8						8
3G	7460								2						2
3H	QA/QC								4						4
3J	80% DESIGN REVIEW MEETING								8						8
3K	SPONSOR COMMENTS								8						8
4	FINAL DESIGN/PLANS				24				96						120
4A	UPDATE PLANS								16						16
4B	QA/QC								4						4
4D	100% DESIGN REVIEW MEETING								8						8
4E	SPONSOR COMMENTS								8						8
4F	FAA COMMENTS								8						8
4G	PREPARE BID PACKAGE				8		16		24						48
4H	ISSUED FOR BID DOCUMENTS						2		4						6
4K	SPDES						16		24						40
5	BIDDING AND AWARD ASSISTANCE SERVICES								30						30
5A	ISSUED FOR BID JOCS AVAILABLE								2						2
5B	PRE-BID MEETING								8						8
5C	RESPONSES TO BID QUESTIONS								8						8
5D	ISSUED FOR CONSTRUCTION DOCUMENTS								4						4
5E	BID RESULTS REVIEW						2		4						6
5F	SUBMIT BID RESULTS TO FAA						1		2						3
5G	FAA GRANT APPLICATION - CONSTRUCTION								8						8
5H	AWARD LETTER								2						2
6	OPERATION SERVICES								4						4
6A	GRANT CLOSURE DOCUMENTS								4						4
Total Hours - Design / Planning Services			20	17.95	60	114	314	120	516		32				1178
Total Labor Cost - Design / Planning Services					\$4,489	\$6,978	\$15,853	\$4,954	\$19,674		\$1,977				\$54,172