



**Lake Placid Village, Inc.
2026 Organizational and Regular Village Board Minutes
Monday, April 6, 2026**

Minutes of the Lake Placid Village Board of Trustees Organizational and Regular Meetings held on the above date at 5:00 pm in the Board Room on the first floor of the Municipal Hall, 2693 Main Street, Lake Placid, NY and via videoconferencing.

Present:	Art Devlin	Mayor
	Jackie Kelly	Deputy Mayor
	Marc Galvin	Trustee
	Andrew Quinn	Trustee
	Anita A. Estling	Clerk
	Janet Bliss	Attorney

Others: Leslie Shannon

Excused:	Katie Brennan	Trustee
	Mindy Goddeau	

Mayor Devlin opened the organizational meeting at 5:00 pm and presided over the meeting starting with the Pledge of Allegiance.

ADOPT VILLAGE RULES OF ORDER
ORGANIZATIONAL RESOLUTION # 1- 2026

On motion by Trustee Kelly, seconded by Quinn, the Board resolved to adopt the Village Rules of Order as its procedure for governing all Village Board Meetings.

Vote: AYE: 3 NAY: 0 ABSTAINED: 0

APPOINTMENTS

Deputy Mayor	Present: Jackie Kelly	Expires 4/2026
	Proposed: Jackie Kelly	1 year 4/2027
Village Clerk	Present: Anita A. Estling	Expires 4/2026
	Proposed: Anita A. Estling	1 year 4/2027

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Village Treasurer	Present: Mindy Goddeau Proposed: Mindy Goddeau	Expires 4/2026 1 year 4/2027
Deputy Village Treasurer/ Clerk	Present: Tracy Hathaway Proposed: Tracy Hathaway	Expires 4/2026 1 year 4/2027
DPW Superintendent	Present: Brad Hathaway Proposed: Brad Hathaway	Expires 4/2026 1 year 4/2027
Village Attorney	Present: Janet Bliss Proposed: Janet Bliss	Expires 4/2026 1 year 4/2027
Village Associate Justice	Present: Sean Donovan Proposed: Sean Donovan With Annual Compensation of \$2,000	Expires 4/2026 1 year 4/2027
Administrative Committee	Present: Katie Brennan and Marc Galvin Proposed: Katie Brennan and Marc Galvin	Expires 4/2026 1 year 4/2027
Joint Youth Commission/ Liaison to LPCS	Present: Katie Brennan and Andrew Quinn Proposed: Katie Brennan and Andrew Quinn	Expires 4/2026 1 year 4/2027
Village Historian	Present: Karen Fountain Proposed: Karen Fountain With Annual Compensation of \$1000	Expires 4/2026 1 year 4/2027
Village Audit Committee	Proposed: Board of Trustees Proposed: Board of Trustees	Expires 4/2026 1 year 4/2027
Local Government Liaison Committee	Present: Art Devlin and Jackie Kelly Proposed: Art Devlin and Jackie Kelly	Expires 4/2026 1 year 4/2027
Joint Town/Village Community Development Bd	Present: Art Devlin and Jackie Kelly Proposed: Art Devlin and Jackie Kelly	Expires 4/2026 1 Year 4/2027
LEAF Committee	Present: Jackie Kelly Proposed: Jackie Kelly	Expires 4/2026 1 Year 4/2027
Community Development	Present: Katie Brennan and Andrew Quinn Proposed: Katie Brennan and Andrew Quinn	Expires 4/2026 1 Year 4/2027
Land Code Review/ Vacation Rentals	Present: Jackie Kelly Proposed: Jackie Kelly	Expires 4/2026 1 Year 4/2027

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LPBA Liaison

Present: Marc Galvin
Proposed: Marc Galvin

Expires 4/2026
1 Year 4/2027

ORGANIZATIONAL RESOLUTION #2 – 2026

On motion by Trustee Quinn, seconded by Trustee Kelly, the Board resolved to accept and approve the Appointments noted above for 2026-2027.

Vote: AYE: 3 NAY: 0 ABSTAINED: 0

LIAISON APPOINTMENTS

Appointment of Liaisons for 2026-2027

I, Arthur J. Devlin, Mayor of Lake Placid Village, Inc., do hereby make the following liaison appointments for the ensuing official year of 2026-2027:

Trustee Galvin and Trustee Brennan, Department of Public Works and Electric Department
Trustee Kelly and Trustee Quinn, Police and Fire Departments

Any trustee is welcome to speak with any department head as necessary; the liaisons are just in place to help streamline village processes.

Said trustees may receive an annual salary for services as Trustees of Lake Placid Village, Inc. in the following amounts, if they so desire: -

Mayor: \$14,700 Annually
Deputy Mayor: \$11,300 Annually
Trustee: \$ 8,500 Annually

The same are fixed for the official year beginning on April 6, 2026, and for each successive year thereafter, until such time as said schedule of annual salaries is changed by the Village Board of Lake Placid Village, Inc. The same are to be paid in monthly installments on the fulfillment of the duties of such Trustees. The monthly installments are to be in cooperation with the New York State Retirement System.

ORGANIZATIONAL RESOLUTION #3 – 2026

On motion by Trustee Kelly, seconded by Trustee Galvin, the Board resolved to approve the Trustees compensation as noted above for 2026-2027.

Vote: AYE: 3 NAY: 0 ABSTAINED: 0

PROCEDURAL ITEMS

1. That the Village Board approves annual permits for horse carriage rides, dogsled rides, and/or similar enterprising events within the Village and on Mirror Lake from the Annual Meeting of April 6, 2026 until the next annual meeting on April 5, 2027 at fees, rates and conditions determined by the Village Board.
2. That the Village Clerk provides a complete copy of the minutes of each regular and special Board meeting to be given to each Trustee of the Board prior to the next regularly scheduled Village Board Meeting, or as soon thereafter as reasonably possible.
3. That the Village Clerk continues to perform the audit duties, without additional compensation, pursuant to Village Law Section 4-402. No money shall be paid from the treasury of the Village, except by audit and allowance by the Board of Trustees and an order designating the fund signed by the Mayor and countersigned by the Clerk. Bills with a discount will be processed to take advantage of the least cost to the Village.
4. That the Policy of the Board for the coming year be that all checks are subject to either the signature of the Village Treasurer or Deputy Treasurer, or in the absence of the Treasurer or Deputy Treasurer, the Mayor, or the Deputy Mayor (in the absence of the Mayor), and that a certified copy of this resolution shall be forwarded to NBT Bank, Champlain Bank, Adirondack Bank, Community Bank and NYCLASS official depositories, as notice of such authorization pursuant to the provisions of Section 4-408(c) of the Village Law.
5. That the Village Treasurer prepares a monthly report of all funds with the exception of the last month of the Village fiscal year-end which shall be a draft report and these statements shall be presented monthly to each village board member.
6. That the total amount of unpaid Village taxes set forth in an accounting by the Village Treasurer be collected by the County of Essex, State of New York, pursuant to the County of Essex Local Law No. 3 of the year 1979 entitled "A Local Law Providing for the County of Essex to Collect Delinquent Taxes for All Villages Situate in Essex County." The Village Treasurer will return the tax forms to the Board of Trustees November 1st in an accounting to the Village Board, and then forward forms (including base tax plus penalty) to the Essex County Treasurer on November 15th of each year.
7. That the Village Treasurer be appointed at least annually, and at such other times as may be appropriate, including changes of the officeholders, to provide for an audit of each Village Justice Record of Accounts.

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ORGANIZATIONAL RESOLUTION # 4 – 2026

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved to accept and approve the Procedural Items noted above for 2026-2027.

Vote: AYE: ___3___ NAY: ___0___ ABSTAINED: ___0___

VILLAGE POLICIES

Each Policy listed below has been individually reviewed:

Workplace Violence Prevention Policy
Anti-Discrimination and Harassment (Including Sexual Harassment)
Code of Ethics Policy
Senior Water/Sewer Rate Policy
Credit Card Policy
Travel Policy
Flag Hanging Policy
Utility Billing Adjustment Policy
Hiring of Retired Employees Policy
Procurement Policy
Purchasing Policy
Investment Policy
Manual Check Policy
Mid's Park Use Policy
Inactive Records Storage Policy and Guidebook
Electronic Signature Policy
Post-Issuance Compliance Procedure and Policy
Controlled Substances and Alcohol Testing Policies (Both DOT and non-DOT)
Good Citizen Policy
ADA Policy
Personal Electric Vehicle Policy

ORGANIZATIONAL RESOLUTION #5 – 2026

On motion by Trustee Kelly, seconded by Trustee Quinn, the Board resolved to accept and approve the Village Policies listed above.

Vote: AYE: ___3___ NAY: ___0___ ABSTAINED: ___0___

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MEDIA AND BANK DESIGNATIONS

ORGANIZATIONAL RESOLUTION # 6 – 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board designated the Lake Placid News and Adirondack Daily Enterprise as the official newspapers of the Village of Lake Placid, and designated the Radio Station 93.3 Lake FM as the official radio station of the Village of Lake Placid for a period of one year.

Vote: AYE: 3 NAY: 0 ABSTAINED: 0

ORGANIZATIONAL RESOLUTION #6 – 2026

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved to designate NBT Bank, Champlain Bank, Adirondack Bank, Community Bank and NYCLASS as depositories for the funds of Lake Placid Village, Inc. for one year as provided for in Section 4-412 (3 & 2) of the Municipal Law.

Vote: AYE: 3 NAY: 0 ABSTAINED: 0

With there being no further comments from any Board Members, a motion to adjourn the Organizational Meeting was made by Trustee Kelly, seconded by Trustee Galvin and Mayor Devlin closed the Annual Organizational Meeting at 5:06 pm.

REGULAR BOARD MEETING

Mayor Devlin opened the Regular Board meeting at 5:06 pm.

Clerk Items

REGULAR BOARD MEETING MINUTES – MARCH 16, 2026

Resolution #58 - 2026

On motion by Trustee Kelly, seconded by Trustee Galvin the Board duly resolved as follows: -

To approve the minutes of the March 16, 2026, Regular Board Meeting as presented.

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

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TRANSFORMER BID RESULTS

Resolution #59 - 2026

On motion by Trustee Kelly, seconded by Trustee Galvin, the Board duly resolved as follows:

To approve the following bid recommendations as per Superintendent Daby:

Bid Item	Description	kVA	Qty	Price Ea.	Total Ea.	Vender
2	Padmount, single phase	50	4	\$ 2,988.00	\$ 11,952.00	IRBY - HITACHI
3	Padmount, single phase	50	4	\$ 3,299.00	\$ 13,196.00	IRBY - HITACHI
					\$ 25,148.00 PO Total Irby	
1	Polemount, single phase	50	4	\$ 1,944.00	\$ 7,776.00	HI-RELI - MAGNETRON
4	Padmount, three phase	112	1	\$ 7,377.00	\$ 7,377.00	HI-RELI - MAGNETRON
5	Padmount, three phase	150	2	\$ 9,118.00	\$ 18,236.00	HI-RELI - MAGNETRON
6	Padmount, three phase	300	3	\$11,502.00	\$ 34,506.00	HI-RELI - MAGNETRON
7	Padmount, three phase	750	1	\$21,491.00	\$ 21,491.00	HI-RELI - MAGNETRON
9	Padmount, three phase	1500	1	\$39,844.00	\$ 39,844.00	HI-RELI - MAGNETRON
					\$ 129,230.00 PO Total HI-RELI - MAGNETRON	

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

ONLINE INFORMATION SERVICES AGREEMENT

Resolution #60 - 2026

On motion by Trustee Kelly, seconded by Trustee Quinn, the Board duly resolved as follows: -

To approve the signing of a Collection Services Agreement with Online Information Services, as presented.

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

ONLINE UTILITY EXCHANGE AGREEMENT

Resolution #61 - 2026

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved as follows:-

To approve the Online Utility Exchange Proposal for providing applicant risk assessment and identity verification.

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

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BILLING DEPARTMENT PERMANENT HIRE

Resolution #62 - 2026

On motion by Trustee Kelly, seconded by Trustee Quinn, the Board duly resolved as follows:

To approve Megan Holzer's promotion to permanent employee with a pay rate increase to \$21.12 per hour as of her six month anniversary no March 30, as per Treasurer Goddeau's request.

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

PART-TIME POLICE OFFICER HIRE

Resolution #63 - 2026

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved as follows: -

To approve the hire of Peter Mitchell as a part-time Police Officer at a rate of \$32.00 per hour, according to the collective bargaining agreement, as per Chief Dobson's request.

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

REVIEW BOARD APPOINTMENT

Resolution #64 - 2026

On motion by Trustee Kelly, seconded by Trustee Galvin, the Board duly resolved as follows: -

To approve Bella Abbadessa for a vacated term on the Review Board, expiring at the end of 2028.

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

ZONING BOARD OF APPEALS APPOINTMENT

Resolution #65 - 2025

On motion by Trustee Quinn, seconded by Trustee Kelly, the Board duly resolved as follows:-

To approve Molly Smith for a vacated term on the Zoning Board of Appeals, expiring at the end of 2026.

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

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IRONMAN WEEKEND REQUESTS, JULY 17 – 19, 2026

Resolution #66 - 2026

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved as follows: -

To the use of Mid's Park for the Ironman Welcome Ceremony, July 17, 4 – 6 pm, and the use of the entire Beach House for Ironman activities, July 18 and 19.

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

ROTARY CLUB DAM DUCK RACE REQUESTS, SEPTEMBER 19, 2026

Resolution #67 - 2026

On motion by Trustee Galvin, seconded by Trustee , the Board duly resolved as follows: -

To approve the following requests for the Rotary Dam Duck Race on September 19:

1. Road closure on Sentinel Road from Station to Fir Way.
2. Use of a motorized boat (by our duck launchers, Howl at the Moon) on Mill Pond.

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

Treasurer Items

WARRANT AFFIDAVIT #17 – 2025-26

Resolution #68 – 2026

On motion offered by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved as follows:-

To approve the payment of Warrant Affidavit #17 – 2025-26 as submitted by the Village Treasurer and reviewed by Trustee Kelly. The affidavit is included below:-

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LAKE PLACID VILLAGE, INC.

2693 Main Street, Lake Placid, New York 12946
Phone: 518-523-9952, Fax: 518-523-1362
www.villageoflakeplacid.ny.gov

AFFIDAVIT #17 2025-2026

We, the undersigned, acting as a Board of Auditors to the Village of Lake Placid, NY
do approve that the Village Treasurer is authorized to issue checks as per the presented
and approved Warrant and is also authorized to make the following transfers as listed
Below based on the warrants approved at the Board Meeting on **April 6, 2026**

Checks and bank drafts for 03/17/2026-04/06/2026 for Fiscal Year 2025-2026:
Check #'s 68314-68384

TOTAL WARRANT OF ITEMS PRESENTED	\$	1,359,074.81
PLUS: UTILITY REFUND CKS =	\$	0.00
TOTAL WARRANT AND REFUNDS	\$	1,359,074.81

GENERAL (A1) FUND: A1-0001-0200	-\$	286,707.75
HUD REVOLVING LOAN (CM) 0001-0200	-\$	0.00
ELECTRIC (EE) FUND: EE-0001-0200	-\$	969,568.55
WATER (FX) FUND: FX-0001-0200	-\$	26,306.65
SEWER (G3) FUND: G3-0001-0200	-\$	76,491.86
CAPITAL (H8) FUND: H8-0001-0200	-\$	0.00
TRUST & AGENCY (TA): TA-0001-0200	-\$	0.00

Date: April 6, 2026

[Signature], Mayor
[Signature], Trustee
[Signature], Trustee
[Signature], Trustee
[Signature], Trustee

Audit Review by: [Signature] Board Member Date: 4/6/2026
Attest: Anita A. Estling, Village Clerk

Trustee Kelly, Trustee Galvin and Trustee Quinn voted AYE

Members of the public and the press were invited to speak.

ADJOURNMENT

With no further business to come before the Board, a motion to adjourn was made by Trustee Quinn, seconded by Trustee Galvin and the meeting was adjourned at 5:24 pm.

Respectfully submitted,

Anita A. Estling

Anita A. Estling
Village Clerk