



AGENDA

**Regular Village Board Meeting
Monday, December 5, 2022 – 5:00 p.m.**

(Website Posting 12/02/22)

PLEDGE OF ALLEGIANCE

I. Call Meeting to Order

II. Clerk Items

- a. Approve - Regular Board Meeting Minutes – November 7, 2022
- b. Approve - Regular Board Meeting Minutes – November 21, 2022
- c. Approve - Designate Town of North Elba as Lead Agency for coordinated review of the proposed amendment to the Land Use Code in relation to Short-Term Rentals under the State Environmental Review Act
- d. Approve - Distribution Transformer Bid Award
- e. Approve - 15 kV Submarine Cable Bid Award
- f. Approve - Electric Department Promotion
- g. Approve - NYCOM Winter Legislative Meeting Travel, February 5 – 7, 2023, Albany, NY

III. Treasurer Items

- a. Approve - Warrant Affidavit #8 – 2022-23

IV. New Business

V. Old Business

- a. Notice of upcoming Public Hearings (December 16 and 19) and Joint Board Meeting (December 20)

VI. Mayor Items

VII. Commissioner Reports

I. Public Comment/Press Questions

II. Adjourn



**Lake Placid Village, Inc.
Village Board Regular Meeting Minutes
Monday, November 7, 2022**

Minutes of the Lake Placid Village Board of Trustees Regular Meeting held on the above date at 5:00 pm in the Board Room on the first floor of the Municipal Hall, 2693 Main Street, Lake Placid, NY and via videoconferencing.

Present:	Art Devlin	Mayor
	Peter Holderied	Deputy Mayor/Trustee
	Jackie Kelly	Trustee
	Marc Galvin	Trustee
	Katie Brennan	Trustee
	Anita Anthony Estling	Village Clerk
	Janet Bliss	Village Attorney
Others:	Lauren Yates	Adirondack Daily Enterprise
Excused:	Mindy Goddeau	Treasurer

Mayor Devlin opened the meeting at 5:00 pm and presided over the meeting starting with the Pledge of Allegiance.

Mayor Items

Mayor Devlin announced that he had appointed Lake Placid resident Katie Brennan to the Village Board to finish Jason Leon's term to April 3, 2023. Trustee Brennan was sworn in earlier in the day by the Village Clerk.

Lake Placid Village, Inc.
Regular Board Meeting
Monday, November 7, 2022

Clerk Items

PUBLIC HEARING AND REGULAR BOARD MEETING MINUTES – SEPT 19, 2022

Resolution #252 - 2022

On motion by Trustee Kelly, seconded by Trustee Galvin, the Board duly resolved as follows:-

To approve the September 19, 2022 Public Hearing and Regular Board Meeting Minutes as presented.

Trustee Holderied, Trustee Kelly and Trustee Galvin voted AYE
Trustee Brennan abstained

REGULAR BOARD MEETING MINUTES – OCTOBER 17, 2022

Resolution #253 – 2022

On motion by Trustee Galvin seconded by Trustee Kelly, the Board resolved as follows:

To approve the minutes of the October 17, 2022 Regular Board Meeting as presented.

Mayor Devlin, Trustee Kelly and Trustee Galvin voted AYE
Trustees Holderied and Brennan abstained

ELECTRIC DEPARTMENT PROMOTION #1

Resolution #254 – 2022

On motion by Trustee Holderied, seconded by Trustee Kelly, the Board resolved as follows:

To approve the promotion of Jacob Coursen to 3rd Class Lineman (Step 2), effective November 4, 2022, at a pay rate of \$27.06 per hour, as recommended by Superintendent Daby.

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

Lake Placid Village, Inc.
Regular Board Meeting
Monday, November 7, 2022

ELECTRIC DEPARTMENT PROMOTION #2

Resolution #255 – 2022

On motion by Trustee Holderied, seconded by Trustee Kelly, the Board duly resolved as follows:-

To approve the promotion of Noah Tavares to 3rd Class Lineman (Step 2), effective November 4, 2022, at a pay rate of \$27.06 per hour, as recommended by Superintendent Daby.

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

DPW RESIGNATION

Resolution #256 – 2022

On motion by Trustee Holderied, seconded by Trustee Galvin, the Board duly resolved as follows:-

To accept with regret, the resignation of Eugene R. Jewtraw from the Village Highway Department after 14 years of service.

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

DPW LABORER HIRE #1

Resolution #257 – 2022

On motion by Trustee Kelly, seconded by Trustee Holderied, the Board duly resolved as follows:-

To approve the mayor's appointment of Joshua Wemete as a Laborer with pay and benefits determined by the current CSEA contract. This is a probationary position for the first six months.

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

DPW LABORER HIRE #2

Resolution #258 – 2022

On motion by Trustee Kelly, seconded by Trustee Holderied, the Board duly resolved as follows:-

To approve the mayor's appointment of Nicholas Borek as a Laborer with pay and benefits determined by the current CSEA contract. This is a probationary position for the first six months.

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

Lake Placid Village, Inc.
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2023 NORTHERN ADK CODES CONFERENCE, FEBRUARY 27 – MARCH 2, 2023, LAKE PLACID, NY

Resolution #259 – 2022

On motion by Trustee Galvin, seconded by Trustee Holderied, the Board duly resolved as follows:-

To approve Justin Roy and Brady Hayes to attend the 2023 Northern Adirondack Codes Conference, February 27 – March 2, 2023, in Lake Placid, NY with all related expenses paid by the Village.

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

DECLARE SURPLUS INVENTORY

Resolution #260 – 2022

On motion by Trustee Holderied, seconded by Trustee Kelly, the Board duly resolved as follows:-

To approve the following vehicles and equipment declared surplus:

2015 Chevrolet Tahoe, VIN 1GNSK3EC8FR545964
2013 Chevrolet 2500HD, VIN 1GC2KCG9DZ131275
2009 GMC 3500 HD, VIN 1GTHK74K59F131856
2009 Chevrolet Impala, VIN 2G1WS57M891291075
Western 8 ½ Foot MVP Snow Plow
Western 8 Foot Straight Blade Snow Plow
Bobcat attachments: Stump grinder, SBX 240 Snowblower, Trencher
Two Swenson 8 Foot Sand Spreaders (one needs parts, gas engines)
Coats Tire Balancer
Curtis Sand Spreader (electric motor)

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

Lake Placid Village, Inc.
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FIRE DEPARTMENT PARADE REQUESTS

Resolution #261 - 2022

On motion by Trustee Galvin, seconded by Trustee Kelly, the Board duly resolved as follows:-

To approve requests for fire department apparatus/equipment at the following parades/events:

November 11, 2022, Lake Placid Veterans' Day Parade
December 2, 2022, Saranac Lake Christmas Parade
December 3, 2022, Ausable Forks Christmas Parade
December 10, 2022, Lake Placid Holiday Stroll/Santa Delivery on Main Street
December 11, 2022, Lake Placid Santa Parade through the Village and Town of North Elba

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

CHE HOCKEY FLAGS

Resolution #262 - 2022

On motion by Trustee Holderied, seconded by Trustee Galvin, the Board duly resolved as follows:-

To approve the hanging of ten flags for CHE Hockey on the following dates:

December 9 – 11, 2022
January 26 – 29, 2023
February 16 – 19, 2023
April 6 – 9, 2023
April 13- 16, 2023

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

VETERANS' DAY PARADE

Resolution #263 - 2022

On motion by Trustee Holderied, seconded by Trustee Galvin, the Board duly resolved as follows:-

To approve the American Legion Post 326 Veterans' Day parade for Friday, November 11, with support provided by the Village Police as in previous years, including Main Street closed in front of the Post for a short period during ceremonies.

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

Lake Placid Village, Inc.
Regular Board Meeting
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PROPOSED JOINT HOUSING COMMITTEE PLAN

Resolution #264 - 2022

On motion by Trustee Galvin, seconded by Trustee Holderied, the Board duly resolved as follows:-

To approve the proposed Joint Housing Committee Plan as presented to the Board in July and seen in ATTACHMENT A.

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

Treasurer Items

WARRANT AFFIDAVIT #6 – 2022-23

Resolution #265 - 2022

On motion offered by Trustee Holderied and seconded by Trustee Galvin, the Board resolved as follows:-

To approve the payment of Warrant Affidavit #6 – 2022-23 as submitted by the Village Treasurer and reviewed by Trustee Kelly. The affidavit is included below:-

Lake Placid Village, Inc.
Regular Board Meeting
Monday, November 7, 2022

LAKE PLACID VILLAGE, INC.

2693 Main Street, Lake Placid, New York 12946
Phone: 518-523-9952, Fax: 518-523-1362
www.villageoflakeplacid.ny.gov

AFFIDAVIT #06 2022-2023

We, the undersigned, acting as a Board of Auditors to the Village of Lake Placid, NY
do approve that the Village Treasurer is authorized to issue checks as per the presented
and approved Warrant and is also authorized to make the following transfers as listed
Below based on the warrants approved at the Board Meeting on November 7, 2022

Checks and bank drafts for 10/18/22-11/07/2022 for Fiscal Year 2022-2023:
Check #'s 62070-62170

<u>TOTAL WARRANT OF ITEMS PRESENTED</u>	\$	1,070,658.00
PLUS: UTILITY REFUND CKS =	\$	396.85
<u>TOTAL WARRANT AND REFUNDS</u>	\$	1,071,054.85
CREDIT - LISTED FUND CASH ACCOUNT		
GENERAL (A1) FUND: A1-0001-0200	-\$	380,791.32
HUD REVOLVING LOAN (CM) 0001-0200	-\$	0.00
ELECTRIC (EE) FUND: EE-0001-0200	-\$	573,685.16
WATER (FX) FUND: FX-0001-0200	-\$	40,947.77
SEWER (G3) FUND: G3-0001-0200	-\$	54,833.75
CAPITAL (H8) FUND: H8-0001-0200	-\$	20,400.00
TRUST & AGENCY (TA): TA-0001-0200	-\$	0.00

Date: November 7, 2022

Arthur L..., Mayor
[Signature], Trustee
[Signature], Trustee
[Signature], Trustee
[Signature], Trustee
Audit Review by: Jacqueline Kelly, Board Member Date: 11/2/2022
Attest: Amelia C. Esty, Village Clerk

Trustee Holderied, Trustee Kelly, Trustee Galvin and Trustee Brennan voted AYE

New Business

Brian Woods, the Executive Director of the Adirondack Rail Trail Association spoke to update the Board on the project. ARTA is working with the Open Space Institute to buy the land next to the end of the rail trail in Lake Placid. They are also working on marketing efforts. They are planning to have the nine mile stretch between Lake Placid and Saranac Lake completed by September 2023.

Commissioner Reports

Trustee Kelly gave an update on the short-term rental law's proposed changes and a conversation ensued.

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Members of the public were invited to speak and press was invited to ask questions.

ADJOURNMENT

With no further business to come before the Board, a motion to adjourn was made by Trustee Holderied seconded by Trustee Galvin and the meeting was unanimously adjourned at 6:10 pm.

Respectfully submitted,

Anita A. Estling
Village Clerk

To: North Elba Town Board
Lake Placid Village Board

From: Joint Housing Committee
Peter Roland, Chair
David Aldrich
Jessica Kelly
Alex Nenno
Jamie Rogers
Haley Breen, Community Development Director
Liaisons:
Jackie Kelly Village of Lake Placid
Emily Kilburn Politi Town of North Elba

Date: July 21, 2022

Re: DRAFT Housing Plan

The Community Development Commission created the Joint Housing Committee (JHC) in 2019 for the purpose of identifying strategies to achieve the housing goals identified in the 2014 Comprehensive Plan. A number of other communities' strategies were researched and the need for a Community Housing Needs Assessment became obvious. This would update the data in the 2010 Tri-Lakes Housing Study and provide a basis for future action.

The JHC put out a Request for Proposals and evaluated proposals from 6 different consulting firms. Camoin Associates was chosen to do the study and the Community Housing Needs Assessment was submitted in January 2020.

Over the last 2 years, including a pause due to the pandemic, the JHC has been meeting regularly to develop a Housing Plan, which will include elements of the Housing section of the 2014 Comprehensive Plan and recommendations from the 2020 Camoin Associates Housing Needs Assessment.

Note the term *Community Housing* is used throughout the plan. This would include the 3 major housing components of Income Based Housing, Workforce Housing, and Senior Housing. Each of these segments have different needs which are addressed in sections of the plan.

It is anticipated that the Goals, Objectives and Implementation Measures in the Draft Housing Plan will be used in the Housing section of the Comprehensive Plan update anticipated to take place in 2022-23. This will also be used in conjunction with the Destination Management Plan recently developed by the Regional Office of Sustainable Tourism.

Next Steps: We recommend that these Objectives should be acted upon first:

Goal 4, Objective 1: Charge the Joint Housing Committee with implementing the community housing strategy.

Goal 4, Objective 5: Explore expanding Community Development Office with additional staff dedicated to community housing. *A volunteer Joint Housing Committee cannot be expected to initiate and manage the Implementation Measures.*

Goal 1, Objective 8: The JHC has previously recommended that an attorney begin researching the possibility of deed restrictions limiting properties to primary residences or long-term rentals. Currently being done in Old Forge so the template is there.

List of Acronyms Referenced

Acronym	Description	Website
ACHT	Adirondack Community Housing Trust	https://adkhousing.org/
ANCA	Adirondack North Country Association	https://www.adirondack.org/
APA	Adirondack Park Agency	https://apa.ny.gov/index.html
CD	Community Development	http://www.northelba.org/
CDBG	Community Development Block Grant	https://hcr.ny.gov/community-development-block-grant
DC	Development Commission	https://www.futurelakeplacid.com/

HAPEC	Housing Assistance Program of Essex County	https://hapec.org/
HC	Housing Committee	https://www.futurelakeplacid.com/
LEED	Leadership in Energy and Environmental Design	https://www.usgbc.org/leed/rating-systems/leed-for-cities-communities
LPBA	Lake Placid Business Association	https://lakeplacidbusinessassociation.com/
LUC	Land Use Code	http://www.northelba.org/?page=government/code-enforcement/code-regulations
STR	Short-term rental	N/A

Short term = 1-2 years Mid term = 2-5 years Long term = 5+ years		Priority	Timeline	Resources/Funding	Lead Organizations	Cost (\$-\$-\$-\$)
Implementation Measure 4B	Explore methods to increase the North Elba Housing fund currently administered by Adirondack Community Housing Trust (ACHT) and develop agreements that allow the fund to be used for senior housing					
Implementation Measure 4C	Partner with ACHT to pursue funding opportunities for developing income-based housing in North Elba					
Implementation Measure 4D	Provide resources for homeownership training, guidance around getting a mortgage, home maintenance instruction, and other educational information					
Objective 5	Research the advantages and disadvantages of creating a North Elba Housing Non Profit	High	short term		CD, HC	\$
Implementation Measure 5A	Develop channels and processes to facilitate the flow of Federal and State housing funds					
Implementation Measure 5B	Identify buildings suitable for rehabilitation that include income-based housing utilizing Federal Tax Credits					
Implementation Measure 5C	Inform Village and Town officials of potential funding opportunities					
Objective 6	Dependent upon Objective 5 research, create a government entity or nonprofit organization with a focused mission on acquiring land for community housing	high	long term			
Implementation Measure 6A	Identify and acquire priority sites for community housing development					
Implementation Measure 6B	Develop an inventory of potential sites that meet basic criteria, including water/sewer infrastructure, proximity to transportation, property zoning, etc.					

Short term = 1-2 years Mid term = 2-5 years Long term = 5+ years		Priority	Timeline	Resources/Funding	Lead Organizations	Cost (\$-\$-\$-\$)
Implementation Measure 6C	Use inventory to start to identify priority sites and begin discussions with owners around potential sale/donation					
Implementation Measure 6D	Use community input, Comprehensive Plan, and housing needs assessment to develop a vision for the selected sites and conduct a preliminary pro forma analysis to identify return on investment potential and any financial gaps that need to be addressed					
Implementation Measure 6E	Issue a developer RFP for select strategic sites that includes information about available financial assistance, support of the community, and any work that has been done around streamlining the permit process					
Objective 7	Modify existing land use regulations to help increase community housing stock	High	medium term		Town/Village, Public, APA, Housing Committee	
Implementation Measure 7A	Conduct a community visioning exercise to build consensus around future zoning changes					
Implementation Measure 7B	Update the Comprehensive Plan and related zoning that aligns with community desires and housing related needs					
Implementation Measure 7C	Pursue APA map amendments as necessary to support the development of housing meeting community needs					
Implementation Measure 7D	Ensure local zoning aligns with and supports the APA's Community Housing ordinance providing a density bonus for select Moderate and Low Intensity Land Use Areas					
Objective 8	Research possibility of Deed Restrictions limiting properties to primary residences					
Implementation Measure 8A	Study Vail Indeed program					

Short term = 1-2 years Mid term = 2-5 years Long term = 5+ years		Priority	Timeline	Resources/Funding	Lead Organizations	Cost (\$-\$-\$-\$)
Implementation Measure 8B	Evaluate Living ADK Program in Town of Webb					
Objective 9	Explore policies and incentives to encourage developers to build community housing	medium	short term, ongoing		Housing Committee, Town/Village	\$
Implementation Measure 9A	Conduct a roundtable workshop with local and regional developers to identify the most impactful incentives that the Town/Village could adopt					
Implementation Measure 9B	Inventory the current methods that are being used to incentivize community housing development and evaluate effectiveness					
Objective 10	Monitor and assess impact of STR permitting registration program and regulations on neighborhood health, safety, and character	High	short term	LEED	CD, HC/DC, Building Department	\$
Implementation Measure 10A	establish metrics: # long term rentals & affordability of housing in neighborhood zones					
Objective 11	Encourage the use of universal design principles for the construction of new homes and the renovation of existing housing stock	Medium	short term		Building Department	\$
Implementation Measure 11A	Educate developers, builders, architects on the use of universal design					
Objective 12	Partner with affordable housing developers (PPP) for new housing development that align with community needs	medium	short term		Housing Committee, Town/Village, Assessor, Building Dept	\$
Implementation Measure 12A	Develop an inventory of affordable housing developers that are working in the Adirondacks, North Country, and Northern New England					

Short term = 1-2 years Mid term = 2-5 years Long term = 5+ years		Priority	Timeline	Resources/Funding	Lead Organizations	Cost (\$-\$-\$-\$)
Implementation Measure 12B	Prepare a one page cut sheet that highlights the potential opportunities in the Town and Village, including demand, price points, incentive programs, available sites for development, and other critical information and distribute					
Implementation Measure 12C	Provide information and resources to set the stage for easy and streamlined development					
Goal 2	Promote energy efficiency and sustainability in the construction of new homes and the renovation of the existing housing stock, including rental housing				Building Department	
Objective 1	Create a one-stop online clearinghouse with information and guidance about programs available to contractors and homeowners	high	short term	Building Dept; Electric Dept; NYS	CD, HC	
Implementation Measure 1A	Include information on energy efficient construction, renovation, and financing as part of the permit process					
Implementation Measure 1B	Develop an infographic that highlights the challenges being faced by businesses related to finding the workers they need and how lack of housing is impacting that.					
Objective 2	Promote energy audits of existing and new housing stock	medium	short term	Building Dept, Electric Dept, ANCA	Building Dept, Electric Dept	\$-\$
Implementation Measure 2A	Develop a program to inform homeowners of energy leaks through the use of infrared photography					

Short term = 1-2 years Mid term = 2-5 years Long term = 5+ years		Priority	Timeline	Resources/Funding	Lead Organizations	Cost (\$-\$-\$)
Implementation Measure 2B	Create outreach programs that target specific homeowners with information regarding incentives to participate in existing programs					
Implementation Measure 2C	Train Town/Village employees to perform energy audits (BPI Certification)					
Implementation Measure 2D	Provide homeowners with specific information regarding costs and effectiveness of energy upgrades					
Objective 3	Increase incentives for energy upgrades	medium	medium term		Electric Department	
Implementation Measure 3A	Provide technical assistance to homeowners applying for available energy conservation programs					
Implementation Measure 3B	Use the IEEP fund to implement a local program similar to NYSERDA program					
Implementation Measure 3C	Distribute through website, social media, and local utility providers to increase general awareness				Electric department - bills?	
Goal 3	Assist local residents and workers in securing quality housing at non burdensome prices					
Objective 3	Work with business owners to explore solutions for employee housing	high	mid-term		Business owners, Housing Committee, Town/Village, LPBA	
Implementation Measure 3A	Convene a taskforce to review potential options for potential employee housing options and identify approaches that would be most likely to work in North Elba/Lake Placid and meet the stated needs.					
Implementation Measure 3B	Facilitate a meeting with the employers in the region to present the findings of the housing needs assessment, potential approaches to addressing, and their interest in participating in such an initiative.					

Short term = 1-2 years Mid term = 2-5 years Long term = 5+ years		Priority	Timeline	Resources/Funding	Lead Organizations	Cost (\$-\$-\$)
Implementation Measure 3C	Follow up privately with all of the employers to identify concerns, potential to pursue, and next steps.					
Objective 4		high	short-term - long-term, ongoing	CDBG	Housing Committee, Town Village, HAPEC	
Implementation Measure 4A	Identify and secure funding for the program, including traditional state and federal sources, along with potential new local sources.					
Implementation Measure 4B	Identify priority property types and price points to establish eligibility criteria for the program.					
Implementation Measure 4C	Formalize and adopt program and add staff capacity as needed to manage.					
Goal 4	Expand capacity for addressing community housing needs					
Objective 1	Charge the Joint Housing Committee with implementing the community housing strategy	high	short term, ongoing		Housing Committee	
Implementation Measure 1A	Review the composition of the Housing Committee to determine if there are any missing segments of the population					
Implementation Measure 1B	Review the housing strategy on an annual basis and make changes, revisions, and status updates.					
Implementation Measure 1C	Report on implementation progress to Town and Village Boards					
Objective 2		low	long term		Housing Committee, Town/Village, HAPEC	
Implementation Measure 2A	Explore creating a joint County and Town/Village Land Bank focused on community housing					
	Engage the County and the Adirondack Community Housing Trust in discussion about a future land bank partnership model for North Elba/Lake Placid.					

Short term = 1-2 years Mid term = 2-5 years Long term = 5+ years		Priority	Timeline	Resources/Funding	Lead Organizations	Cost (\$-\$-\$-\$)
	Review current land bank models to identify one that would be most beneficial for North Elba/Lake Placid, including the Albany, NY model. Work with County to conduct interviews, information gathering, and research to determine next steps, including outreach to the New York Land Bank Association					
Implementation Measure 2B	Work with County to develop a funding stream, begin to pursue grants, and create a priority project list.					
Implementation Measure 2C	Reevaluate the Town's existing inclusionary zoning regulations	medium	ongoing		Housing Committee,	
Objective 3	Conduct a review of the zoning ordinance levels and requirements for developers to build or pay for affordable housing.					
Implementation Measure 3A	Update land use regulations and associated materials as necessary.					
Implementation Measure 3B	Increase code enforcement capacity to address short-term rental properties and other residential properties.					
Implementation Measure 3C	Explore methods of requiring major non-residential projects to contribute to workforce housing solutions.					
Implementation Measure 3D	Explore expanding Community Development Office with additional staff dedicated to community housing	medium	mid-term		Housing Committee, Town/Village	
Objective 5	Convene a meeting of key partner organizations to discuss funding, job responsibilities, time allocation, and other critical decisions.					
Implementation Measure 5A	Draft a job description and post to regional job boards. Connection with regional workforce development organizations for assistance with language, posting, and identification of potential applicants.					
Implementation Measure 5B						

Short term = 1-2 years Mid term = 2-5 years Long term = 5+ years		Priority	Timeline	Resources/Funding	Lead Organizations	Cost (\$-\$\$\$)
Implementation Measure 5C	Establish regular partner organization check in and status update discussions to make sure all critical tasks are being accomplished and all partners are being engaged.					

MEMO

To: Mayor Art Devlin and Village Board
From: Kimball F. Daby
Date: December 2, 2022
RE: December 2022 Distribution Transformer Bid Award

Below is a summary of the Purchase Orders (total of \$211,613.00) that I would like to award from the November 2022 Transformer Bid.

Switchgear US

QTY	KVA	Cost
1	225	\$19,008
1	300	\$23,111
Total		\$42,119

Irby

QTY	KVA	Cost
1	750	\$31,209
1	1000	\$34,281
1	2000	\$68,325
1	500	\$35,679
Total		\$169, 494

Thank you.

Kimball F. Daby

Electric Superintendent



ELECTRIC POWER ENGINEERING

46 LIZOTTE DRIVE, SUITE 201, MARLBOROUGH, MA 01752 TEL: (508) 435-0200

Project 9368-0

December 1, 2022

Kimball Daby
Electric Superintendent
Lake Placid Village Electric Department
77 Power House Lane
Lake Placid, New York 12946

SUBJECT: 13.2 kV Distribution Transformers
Bid Evaluation and Award Recommendations

Dear Mr. Daby,

Sealed bids were received for the subject procurement. A total of ten bids which were received and evaluated.

A bid summary spreadsheet is attached to this letter which documents the specifics of each bid item. The spreadsheet includes the base price for the low bidder for each size and type of transformer bid, along with a loss evaluation value for each transformer based on the present value of the life cycle cost of the guaranteed electrical losses. The cost comparison of the various bids is based on the "Total Owning Cost" of each transformer and bid. This represents a total life cycle owning cost of the transformer, and includes the base price of the units and the present value of losses. This value allows us to fairly compare the various bids over the life of the transformer. Note that one of the ten bids received was for reconditioned transformers. This bid was not considered in the evaluation. In general, our recommendation is to procure new transformers because there are fewer long term reliability risks associated with doing so. If the Lake Placid Village Electric Department wishes to consider reconditioned units, then a separate bid should occur.

We recommend award of each line item to the bidder indicated in the "Bidder" column of the attached spreadsheet. Please do not hesitate to contact me if you have any questions or comments regarding this correspondence.

Sincerely,

Matthew C. Dunnells

Matthew C. Dunnells, P.E.
Principal Engineer

MEMO

To: Mayor Art Devlin and Village Board

From: Kimball F. Daby

Date: December 2, 2022

RE: 15 KV Bid Award

I recommend that the Board authorize the purchase of 15 kV cable as recommended by Matt Dunnells in his Bid Evaluation and Award Recommendation. I request that a Purchase Order be authorized to Okonite for 10,000 ft of 2/0 Copper 15 kV cable in the amount of \$66,240.00.

Thank you.

Kimball F. Daby

Electric Superintendent



ELECTRIC POWER ENGINEERING

46 LIZOTTE DRIVE, SUITE 201, MARLBOROUGH, MA 01752 TEL: (508) 435-0200

Project 9368-0

December 1, 2022

Kimball Daby
Electric Superintendent
Lake Placid Village Electric Department
77 Power House Lane
Lake Placid, New York 12946

SUBJECT: 15 kV Cable
Bid Evaluation and Award Recommendations

Sealed bids were received for the subject procurement. A total of one bid was received and evaluated.

A bid summary spreadsheet is attached to this letter to document the specifics of each bid item. The spreadsheet identifies the low bidder for each size and type of cable included in the bid. We recommend award of each line item to the bidder indicated in the "Low Bidder" column of the attached spreadsheet, in the quantity shown in the "Qty" column.

Please contact me if you have any questions or comments regarding this correspondence.

Sincerely,

Matthew C. Dunnells

Matthew C. Dunnells, P.E.
Principal Engineer

MEMO

To: Mayor Devlin and Village Board

From: Kimball F. Daby

Date: December 2, 2022, 2022

RE: Zackery Ford, 3rd Class Lineman (Step 2)

As of November 30, 2022, department member Zackery Ford will have completed his six-month probationary period. Zack has met or exceeded any expectations.

Effective November 30, I recommend Zack be promoted to 3rd Class Lineman (Step 2) at a pay rate of \$27.06 per hour.

Kimball F. Daby

Electric Superintendent

Anita

From: NYCOM <lisa+nycom.org@ccsend.com>
Sent: Wednesday, November 30, 2022 10:25 AM
To: Anita
Subject: NYCOM Winter Legislative Meeting - February 5-7, 2023

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Registration is now open for [NYCOM's Winter Legislative Meeting](#), February 5-7 at the Marriott Albany. This important gathering of city and village officials from throughout New York coincides with state budget negotiations and affords NYCOM members the opportunity to highlight our funding and policy priorities. This meeting also allows local leaders to share successful strategies for addressing the many challenges facing local governments as you work to improve your communities and effectively provide the essential services to your residents.

This meeting will give you the chance to:

- Learn about the key provisions impacting municipalities in Governor Hochul's Executive Budget proposal and help shape the final state budget due to be adopted by April 1, 2023.
- Attend workshops on topical issues, such as:
 - Local Housing Strategies
 - Regulating Traffic and Parking
 - The Municipal Role Under NY's New Cannabis Regulations
 - Accessing Increased State Funding for Local Infrastructure
 - Avoiding Cyber Security Breakdowns
 - The Future of the Volunteer Fire/Ambulance Service

- Hear directly from statewide elected officials regarding local government priorities.
- Participate in the deliberations of NYCOM's four Policy Committees as they take deep dives into the most urgent issues confronting cities and villages.
- Meet with your state legislators and other policymakers to ensure that your municipality has a voice in state budget-making.

MEETING REGISTRATION

HOTEL RESERVATIONS

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AFFIDAVIT #08 2022-2023

We, the undersigned, acting as a Board of Auditors to the Village of Lake Placid, NY
do approve that the Village Treasurer is authorized to issue checks as per the presented
and approved Warrant and is also authorized to make the following transfers as listed

Below based on the warrants approved at the Board Meeting on **December 5, 2022**

Checks and bank drafts for 11/22/22-12/05/2022 for Fiscal Year 2022-2023:
Check #'s 62260-62325

<u>TOTAL WARRANT OF ITEMS PRESENTED</u>	\$	2,777,421.47
PLUS: UTILITY REFUND CKS =	\$	0.00
TOTAL WARRANT AND REFUNDS	\$	2,777,421.47
CREDIT – LISTED FUND CASH ACCOUNT		
GENERAL (A1) FUND: A1-0001-0200	-\$	504,827.65
HUD REVOLVING LOAN (CM) 0001-0200	-\$	0.00
ELECTRIC (EE) FUND: EE-0001-0200	-\$	794,989.63
WATER (FX) FUND: FX-0001-0200	-\$	69,802.48
SEWER (G3) FUND: G3-0001-0200	-\$	81,936.25
CAPITAL (H8) FUND: H8-0001-0200	-\$	1,323,365.46
TRUST & AGENCY (TA): TA-0001-0200	-\$	2,500.00

Date: _____

_____, Mayor

_____, Trustee

_____, Trustee

_____, Trustee

_____, Trustee

Audit Review by: _____, Board Member Date: _____

Attest: _____, Village Clerk