

ORGANIZATIONAL MEETING AND REGULAR MEETING, TOWN OF SANTA CLARA,  
January 12, 2023

Minutes of the Organizational Meeting and a Regular Monthly Meeting of the Santa Clara Town Board held on Thursday, January 12, 2023 at Saranac Inn, NY Town Hall, at 6:00 P.M.

**Roll as follows for the Organizational Meeting and Regular Monthly Meeting:**

**Present:** Marcel “Mickey” Webb – Supervisor  
Robert Curry – Councilman  
Tom Meldrim – Councilman  
John Murray – Councilman  
Andrew McGill – Superintendent of Highways

**Absent:**

**Recording Secretary:** Laurie McGill – Town Clerk

**Organizational Meeting** called to order at 6:00 P.M. by Supervisor Webb.

**Resolution No. 01**

- 1) Dog Control Officer and Shelter Service: By contract with Tri-Lakes Humane Society  
Official Newspaper: Adirondack Daily Enterprise  
Official Depositories: Community Bank NA  
Payroll/Bookkeeping Services – Richard Meagher  
Town Attorney – James Maher  
Mileage Reimbursement: Per Federal Guidelines  
Meeting Schedule: Usually the second Thursday of each month at 6:00 P.M. (subject to Change)  
Return Check Fee: \$50.00  
Town Supervisor may sign by signature stamp and in the absence of the Supervisor the Deputy Supervisor may sign by signature stamp.

On a motion by Tom Meldrim, seconded by John Murray designations are approved. All members voting Aye. Motion carried.

**2) Appointments**

Deputy Town Supervisor – Tom Meldrim  
Highway Superintendent Temporary – Andrew McGill  
Deputy Highway Superintendent – Mathew Huyck

On a motion by John Murray, seconded by Bob Curry appointments are approved. All members voting Aye. Motion carried.

**3) Reappointments**

Variance Board – Patricia Flath, Todd Hall

On a motion by Bob Curry, seconded by Tom Meldrim reappointments are approved. All members voting Aye. Motion carried.

Motion by Tom Meldrim, seconded by John Murray to adjourn the organizational meeting at 6:05 P.M. All members voting Aye. Motion carried.

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**Regular monthly meeting** called to order by Supervisor Webb at 6:06 P.M.

Motion by John Murray, seconded by Bob Curry to dispense with the reading of the minutes of the previous meeting. All members voting Aye. Motion carried. Motion by Tom Meldrim, seconded by John Murray to accept the minutes. All members voting Aye. Motion carried.

Adirondack Rail Trail Association – Memorandum of Understanding was received from ARTA

## ***Memorandum of Understanding***

WHEREAS the Adirondack Rail Trail Association ("ARTA") has previously and presently desires to continue to provide support, coordination, and promotional services to governmental units along the rail trail between Lake Placid and Tupper Lake, including both the state and local Towns of North Elba, Harrietstown, Santa Clara, and Tupper Lake, as well as the Villages of Lake Placid, Saranac Lake and Tupper Lake, (the "Trail Towns"); and

WHEREAS the participating "Trail Town" below wishes to avail itself of ARTA's expertise, professional resources, contacts, and services:

NOW, THEREFORE, the parties to this Memorandum of Understanding in pursuance of the Resolution of each of its respective Board hereby agree as follows:

1. ARTA grants to the participating "Trail Town" a limited right to use its registered trademark "Adirondack Rail Trail" and associated logo in all official governmental publications provided, however, that no commercial use of such intellectual property will occur without ARTA's specific written consent.
2. ARTA grants to the participating "Trail Town" one seat on its Board of Directors for any representative of the "Trail Town" who it chooses to designate.
3. The participating Trail Town gives the Board of Directors and staff of ARTA a limited authority in negotiations with the other "Trail Towns" and state agencies, to develop uniform multi-community plans and programs, but not any fiscal/ financial or budgetary authority related to:
  - a. Uniform signage
  - b. Volunteer management
  - c. Emergency services
  - d. Snowmobile access and parking
  - e. Facilities and amenities, e.g., bike racks and restrooms
  - f. Promotion of the Adirondack Rail Trail
4. ARTA acknowledges that it does not have authority to act as the legal representative or surrogate of any "Trail Town" without prior written approval or local government Resolution,
5. ARTA agrees to promote the Adirondack Rail Trail and the participating "Trail Town" through social media, print, public relations, and outreach, and on its interactive website [AdirondackRailTrail.org](http://AdirondackRailTrail.org).

In WITNESS WHEREOF the parties affirm their mutual obligations by signing below:

**For ARTA**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**For participating Trail Town**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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After discussion by the Town Board on the benefits to the Town if the memorandum of understanding was agreed to and signed, the Board felt that at this time, with no disrespect to ARTA, that there is no benefit to the Town of Santa Clara to sign the document. Motion by Tom Meldrim, seconded by John Murray to not sign the memorandum of understanding with ARTA. All members voting Aye. Motion carried

**Regular Meeting February 9, 2023 at 6:00 P.M.**

**Open Discussion**

Sandy Kominoski inquired to the status of the short-term rental law. Supervisor Webb advised that the Board is actively working on the law but nothing has been finalized yet.

**Good of the Town**

Highway Superintendent Andy McGill reported all but 1 truck have been repaired and running well. The new hire Adam Davison is doing well. The floor in the old shop needs the drainage fixed. Andy has spoken with 2 people who may be interested in the Highway Superintendent position as Andy is only filling in temporarily.

**Resolution No 02**

Funds Transfers On a motion by Tom Meldrim seconded by John Murray, the following resolution was

ADOPTED Ayes 4 Webb, Meldrim, Curry, Murray  
Nays 0

Resolved the following Highway Funds Transfers are approved:

Budget Amendment No 1

HIGHWAY

From

|              |              |
|--------------|--------------|
| Fund Balance | \$178,236.00 |
|--------------|--------------|

To

|                    |              |
|--------------------|--------------|
| DA5130.2 Machinery | \$178,236.00 |
|--------------------|--------------|

**Resolution No 03**

Funds Transfers On a motion by John Murray seconded by Tom Meldrim, the following resolution was

ADOPTED Ayes 4 Webb, Meldrim, Curry, Murray  
Nays 0

Resolved the following General Funds Transfers are approved:

Budget Amendment No 1

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GENERAL

|         |                    |            |
|---------|--------------------|------------|
| From    |                    |            |
| A1990.4 | Contingent         | \$6,318.00 |
| To      |                    |            |
| A1670.4 | Central Mail       | \$ 470.00  |
| A1910.4 | Insurance          | \$ 329.00  |
| A1920.4 | Dues               | \$ 120.00  |
| A5010.1 | Superintendent Hwy | \$2,322.00 |
| A9030.8 | Social Security    | \$1,534.00 |
| A9050.8 | Unemployment       | \$ 252.00  |
| A9060.8 | Health Insurance   | \$1,291.00 |

General Fund vouchers No. 01 to 34 in the amount of \$138,871.97 and Highway Fund vouchers No. 01 to 14 in the amount of \$20,170.22 were audited by the Board. Motion by John Murray seconded by Bob Curry to approve vouchers and pay audited vouchers. All members voting Aye. Motion carried.

Motion by John Murray, seconded by Bob Curry to go into Executive Session to discuss litigation at 6:30 P.M. All members voting Aye. Motion carried.

Motion by John Murray, seconded by Tom Meldrim to return from Executive Session at 7:25 P.M. All members voting Aye. Motion carried.

Motion to adjourn at 7:26 P.M. made by John Murray, seconded by Bob Curry. All members voting Aye. Motion carried.